

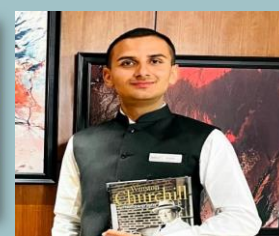
# PROSPECTUS BACHELOR OF VOCATION 2024-25



## GOVIND BALLABH PANT MEMORIAL GOVERNMENT COLLEGE RAMPUR BUSHAHR DISTT. SHIMLA (H.P.) – 172001

(NAAC ACCREDITED INSTITUTION)

Est. 1959



Contact us:-

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NOTE :- If National Education Policy 2020 gets Implemented the Changes Will be According to the Himachal Pradesh University Shimla, Guidelines.

## VISION AND MISSION

The college is committed to the pursuit of excellence in higher education, total character and holistic personality building. Our vision is to produce a well-rounded, self-confident, positive young person with the following attributes:

1. An enquiring and fearless mind
2. Respectful of others' viewpoints
3. Belief in the values of social justice and equality
4. Leadership skills across the spectrum--social, political, commercial and cultural
5. Ability to stand for others and self

### Our Strategies to Achieve These Goals Are:

**Development of Holistic Personality:** The college along with the classroom teaching complements students with a wide range of extra-curricular activities. The college has NSS, NCC, Rovers and Rangers and various clubs like Red Ribbon Club, Eco Club, Road Safety Club, Electoral Literacy Club, Energy Club and NDLI Club. The students work under the careful supervision of teachers and the primary objective of these activities is to understand their different responsibilities, community service and social bonhomie.

**Discipline:** The primary mission of the college is to educate young men and women and help them to understand the value of education so that they can lead a life based on moral values and service to nation. The teachers along with classroom lectures try to inculcate the spirit of value-based life with emphasis on universal values and critical thinking.

**Interaction and Communication:** The teaching faculty frequently interacts with the students and shares with them the vision of the academic session. The college Principal organizes an induction at the beginning of the session to address students and also introduces them to the various facets of the college. The information related to sports, co-curricular activities and the scholarship schemes are also communicated to the students on a regular basis.

**Upholding Cultural Values:** The location of college is distinct as it is a point of intersection and interaction of cultural activities of three different districts-- Kullu, Shimla and Kinnaur. The college also has a Tribal Girls' Hostel and a Tribal Boys' Hostel where students from District Kinnaur can apply for accommodation. The college takes initiatives to promote oral tradition and multicultural programmes of these districts so that the students can comprehend the basic values of diversity. These interactions increase the sense of and the sensibility towards the understanding of new cultures and also promote equitability amongst the students.

### Our Core Values

1. To uphold and inspire sustainable development and to nurture through imparting quality education
2. To promote development of critical thinking and effective communication
3. To raise cultural awareness and to build affordable learning and creative ambience for the students
4. To nurture human values
5. To extend equitable opportunities for achieving lifelong educational goals



## PRINCIPAL'S MESSAGE

Greetings to one and all

A welcome message is more than just a simple greeting; it is an invitation to join a community, a promise of support and guidance, and a celebration of diversity and excellence. We are glad that you have chosen to be a part of this family to pursue your academic journey. We believe that honesty and excellence in education is vital for the holistic growth of the individual and the society and our college motto “सा विद्या या विमुक्तये” (knowledge is one that liberates) further concretizes our believe that only knowledge can provide complete liberation to a human mind and enrich the personality with critical thinking, harmony and positive attitude. As the principal of this esteemed institution, I am truly honored to extend a warm welcome to all learners who have chosen to embark on a journey of lifelong learning and personal growth with us.

Established in 1959, our institution, named after G.B. Pant, a pioneer in the field of education and social betterment, has a rich history of academic excellence and cultural diversity. Serving students from five districts of the Himachal Pradesh, our institute has been a beacon of knowledge and empowerment for generations. Our students have excelled in various fields, bringing pride and accolades to our college at both national and international levels. Our regress efforts to promote the values of sustainable development and ecological awareness within and outside campus through community outreach programmes conducted by NSS, NCC, Eco Club and UBA are evident through our green campus initiative.

The strength of our institution lies in its values. Our institute caters to multicultural students of all districts of Himachal Pradesh amongst Kullu, Kinnaur, Shimla, Mandi and Lahual and Spiti districts in majority. Beyond academics, our commitment to providing quality higher education encompasses holistic development. State-of-the-art facilities create a conducive environment for growth and self-discovery in sports, culture, and academia. Our institution provides with a distinctive space for the interaction of rich and vibrant indigenous cultures of the Sutlej Valley which inculcates the spirit of acculturation within the students and other stakeholders. We understand the importance of nurturing talent and offer a wide range of opportunities for students to explore their true potential.

We ensure that our students have affordable and easy access to all the recourses they need to excel in their chosen fields to realize their true potential. Adapting to the changing educational landscape, we have incorporated skill development and capacity-building courses including BCA, B.Vocs and PGDCA aligned with the needs of the 21st century. With a focus on preparing students for the challenges and opportunities of the future, our curriculum reflects the vision of the National Education Policy 2020.

Exciting plans for the future include new facilities such as a science block and additional hostels to accommodate our growing student population. Add-on and certificate courses in horticulture, yoga, agriculture, organic farming, computer applications, AI, and communication skills further enhance the learning experience for our students. Your precious and valuable stay in this campus bestows us with an opportunity to provide ideal environment to learn and grow intellectually and spiritually under the generous mentorship of our dedicated faculty and supporting staff.

College achievements, including 1<sup>st</sup> position in folk dance, hosting of inter-college youth festivals, an automated library, new reading hall, and the G.B. Pant Distinguished Lecture Series, highlight our commitment to excellence and innovation. Initiatives such as a solar power plant for green energy and an eco-friendly campus demonstrate our dedication to sustainability and environmental responsibility. We hope your active and determined participation will encourage you to generate new ideas, enhance your skills and empower yourself with wisdom and critical thinking.

We are honoured and privileged to greet you all in this prestigious institution with is equipped with digital smart class rooms, automated library, eco friendly campus, a big playground, modern laboratories, a conference room, grand auditorium and subsidized canteen. This is only a beginning of our long, fruitful, intellectual and spiritual journey. As we welcome you to our institution of lifelong learning and excellence, we encourage you to embrace your cultural heritage while exploring new horizons and possibilities. Together, let us embark on a journey of discovery, growth, and success. Your presence in our community is valued and appreciated, and we look forward to your active participation and contributions.

With warm regards

Dr. Pankaj Basotia

Principal

## ABOUT THE COLLEGE

The college is named after the country's prominent freedom fighter, great administrator and the recipient of the Bharat Ratna- Sh. Govind Ballabh Pant, and is duly affiliated to Himachal Pradesh University (Shimla). This college came into existence in July, 1959 but was formally inaugurated on 11th November, 1959 by Raja Bajrang Bahadur Singh of Bhadri estate, the then lieutenant Governor of Himachal Pradesh. Situated on the left bank of the river Satluj, the college is on the national highway no. 5 and at a distance of about 130 km from the historical town of Shimla, the capital city of Himachal Pradesh.

The college is a co-educational institution and imparts meaningful education in the faculties of Humanities, Science, Commerce, Vocation, and Computer Applications. After its inception in 1959 for undergraduate programmes, the year 1994 marked its new phase of academic development with the opening of Postgraduate classes in the subject of Hindi, English, Commerce, History, Economics, and Political Science. In the year 2017, the new PG courses in the subject of Sociology, Geography, Chemistry, Botany, Zoology, Physics and Mathematics were introduced. The self- finance course of Bachelor of Computer Applications (BCA) was started in the academic session 2010-11, based on the feedback of the stakeholders. The skill-oriented Bachelor of Vocation (B.Voc.) was added to the programmes of the college in the year 2017. The primary objective for the implementation of these courses is to empower the youth with practical knowledge that will lead to quality employment and income generating opportunities.

The college campus has a green cover of trees, a sprawling playground and a well-equipped auditorium that provide a healthy ambience for the holistic growth of the students beyond their classrooms. It is surrounded by the scenic beauty of hills that provides the students with ample green space to learn and interact in a lively fresh environment. With modern laboratories and library, the learning experience of the students becomes extensive and practical. There are three girls' hostels and one boys' hostel which make the college an ideal centre for learning and knowledge. The physical infrastructural facilities in the college have expanded over the years to meet the new demands and also to provide better learning environment to the students. A new Commerce block became functional in July, 2020 and a new Science Block with modern amenities will also become functional soon. The institution provides a judicious amalgamation of academics, sports, extra-curricular activities and extension activities for the development of mental and physical progress of the students. The students are motivated to follow the motto of the college that focuses on the knowledge that leads to self-realisation and liberation.

The National Assessment and Accreditation Council (NAAC) has awarded grade 'B' to the college for providing quality Higher Education to the students. The college has experienced and qualified teachers who are fully committed to guide and support the students to achieve new academic heights and acquire new skills. The institution draws its strength from the combined efforts of its staff, students and other stakeholders to excel in academics, in extra-curricular activities and in administration.

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# PROPOSED ACADEMIC CALENDAR

(2024-25)

Sr. No.	PARTICULARS	FROM	TO
1.	Submission of Fresh Admission Forms for UG Programmes (Online)	03.06.2024	15.07.2024
2.	Pre-admission counselling of students	03.06.2024	15.06.2024
3.	Display of First Merit List (UG 1 <sup>st</sup> year student )	16.07.2024 up to 1:00 PM	
4.	Fee Deposit by students	16.07.2024	19.07.2024
5.	Display of Second Merit List	20.07.2024 up to 11:00 AM	
6.	Fee Deposit by the students	20.07.2024 up to 5:00 PM	
7.	Roll On Admission for UG Programmes (Online mode)	06.06.2024	15.07.2024
8.	Fee Deposit for Roll On Admissions	06.06.2024	19.07.2024
9.	Post admission counselling	20.07.2024, 22.07.2024	
10.	Orientation of 1 <sup>st</sup> Year UG students (BA/ BSc/ BCom/ BCA/ B.Voc)	22.07.2024	
11.	Regular Teaching	23.07.2024	28.10.2024
		04.11.2024	31.12.2024
		05.02.2025	29.03.2025
12.	Principal's Address	Last Week of July	
13.	NSS/NCC/R&R Registration	Tentatively in the month of August/ September 2024	
14.	Anti-Ragging & De-addiction Drive	Tentatively in the 3 <sup>rd</sup> week of August 2024	
15.	Admission to Postgraduate Programmes	As per HP University's notification/ norms	
16.	CSCA Formation and Oath Taking Ceremony	As per HP University's Latest Notification	
17.	Mountaineering/ Trekking Activities	Tentatively in the month of October 2024	
18.	Celebration of Independence Day	15 August, 2024	
19.	Teachers' Day	05 September, 2024	
20.	Hosting of HPU Inter-College Sports Meet	As per dates to be notified by HP University	
21.	College Cultural Events	Tentatively in the month of November/ December 2024	
22.	Gandhi Jayanti	02 October, 2024	



23.	CSCA Cultural Function, Human Rights Day and AIDS Day	December 2024	
24.	NCC Camp and NSS Annual Camp	As per the notification	
25.	Mid-Term/ House Test	3 <sup>rd</sup> Week of December	
26.			
27.	Annual Prize Distribution Function	3 <sup>rd</sup> Week of March, 2025 (Tentative)	
28.	Vacation Schedule: <ul style="list-style-type: none"> <li>• Summer Vacation</li> <li>• Diwali Break</li> <li>• Winter Vacation</li> </ul>	18.06.2024	12.07.2024
		29.10.2024	02.11.2024
		01.01.2025	04.02.2025
29.	Examination	01.04.2025	14.05.2025
30.	Evaluation of answer scripts	10.04.2025	17.05.2025
31.	Result of all UG classes	Up to 30.06.2025	

# BACHELOR OF VOCATION (B.Voc.)

(UGC Approved 3-Year Regular Degree Programme)



**Principal: Dr. Pankaj Basotia**  
**Phone No. :-01782-233021(O)**

**Nodal Officer:** Dr. Asha Garg

**Teaching Staff (Hospitality and Tourism)**

Mr. Sandeep Kumar

Mr. Vikram Sharma

Mr. Vikas Negi

**Teaching Staff (Retail Management)**

Mr. Vikas Sekhri

Ms Sandeepa Kaushal

Mr. Pramod Thakur

**Non-Teaching Staff**

Mr. Rajeshwar Thakur: LA (Hospitality & Tourism)

Mr. Shashi Kant : LA (Retail Management)

Ms. Anju Sharma : (MIS Executive)

**Dealing Assistant :**Mr. Madan Sharma

**COURSE OF STUDY:**

**The College offers the following two 'NSQF' (National Skill Qualification Framework) compliant UGC approved 3-year regular degree programs under semester system for vocational studies as mentioned below:**

<b>Course(H&amp;T and RM)</b>	<b>Number of Seats</b>
<b>B.Voc in Hospitality &amp; Tourism</b>	<b>40</b>
<b>B.Voc in Retail Management</b>	<b>40</b>

## Introduction to Bachelor of Vocation (B.Voc.) Degree Programme:

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented high education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree. This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

### **Objectives:**

- To provide multiple entry and exit options at various levels through program design in conformation to the skill components.
- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- To empower the youth leading to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF complaint vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

### **Course Structure:**

B.Voc. program is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B.Voc. degree.

**Following table provides a snapshot of the various certificates and their duration:-**

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/Awards
4	18	12	30	OneSem.	Certificate
5	36	24	60	TwoSem.	Diploma
6	72	48	120	FourSem.	Advanced Diploma
7	108	72	180	SixSem.	B.Voc.Degree

## Multiple Entry and Exit Options:

- After the completion of **Semester I**, the candidate will get a Certificate, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester II**. After the completion of **Semester II**, the candidate will get a Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester III**. After the completion of **Semester III and IV**, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- The candidate may rejoin **Semester V**. After the completion of **Semesters V and VI**, the candidate will be awarded a B.Voc. Degree and she/he may go for a job or become an entrepreneur or they can take admission in any other masters' programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.

## INTERNSHIP PROGRAMME

### Retail Management:

#### OJT hours

- Level 4= 210 Hrs
- Level 5= 210Hrs
- Level 6=420 Hrs
- Level 7=570 Hrs

### Hospitality & Tourism Management:

#### OJT hours

- Level 4= 190 Hrs
- Level 5= 160Hrs
- Level 6=720 Hrs
- Level 7=720 Hrs
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship a part from facilitating the skill component (60%) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

## JOB OPPORTUNITIES

### RETAILMANAGEMENT

- After the completion of the first semester, the student will get a "Team Leader" Certificate in the Retail Management Sector from **Retailers Association's Skill Council of India (RASCI)**. The candidate may work as certified resource in any retail-related industry.

- After the completion of the **second semester**, the student will get a combined "Departmental Manager" Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to working any retail-related industry.
- After the completion of the second year, the student will get a combined "Business Leader/Multi-Outlet Retailer" Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Store Manager" in retail-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	Job Role	Training Hours
4	I	Team Leader (RASC/Q0105 V 2.0)	585
5	II	Departmental Manager (RASC/Q0106 V 2.0)	585
6	III&IV	Business Leader/ Multi-Outlet Retailer (RAS/Q0203 V 2.0)	1170
7	V&VI	Store Manager (RAS/Q0107 V 2.0)	1245

## HOSPITALITY & TOURISM

- After the completion of the first semester, the student will get a "**Guest Service Associate**" Certificate in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC). The candidate may work as a certified resource in any hospitality and tourism-related industry.
- After the completion of the second semester, the student will get a combined "**Guest Service Executive**" Diploma in the Hospitality & Tourism sector from Tourism and Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any hospitality and tourism- related industry.
- **Note:** Multiple entry and exit options may vary for the B.Voc 1-year session 2024-25 as per latest University norms.
- After the completion of the second year, the student will get a combined "**Duty Manager**" Advanced Diploma in the Hospitality & Tourism sector from tourism & Hospitality Skill Council (THSC) and Himachal Pradesh

University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.

- After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "**Front Office Manager**" in Hospitality & Tourism-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	Job Role	TrainingHours
4	I	Guest Service Associate ( THC/Q0102 V 3.0)	585
5	II	Guest Service Executive (THC/Q0109 V 2.0)	585
6	III&IV	Duty Manager (THSC/Q0106 V 2.0)	1170
7	V&VI	Front office Manager (THC/Q0105 V 1.0)	1245

#### Medium of Instructions:

- The course content of the B.Voc. programme will be taught in English.

#### Evaluation System for General Component and Skill Component:

1. **General Components Evaluation System:-**As per RUSA/HP University guideline, the marks scheme for B.VOC course in semester system for B.VOC will be in ratio of 70:30 i.e. 70 marks for theory (Semester/Term End Examination ) And 30 marks for Continuous Comprehensive assessment (CCA)/Internal Assessment (IA). As per University Norms 30% marks of CCA will be determined by concerned teacher on the basis of following components:

#### 2. Annual/Semester System

Mid Term	10 Marks
Term Test/ Class Test	05 Marks
Assignments/ Seminars	10 Marks
Class Room Attendance	05 Marks

## 1. Skill Component Evaluation System (Retail Management / Hospitality & Tourism):-

ASSESSMENTFRAMEWORK-SKILLCOMPONENT							
<b>LevelL4&amp;L5</b>							
<b>THEORY- WRITTEN TEST</b>							
Level of Understanding	No. of questions	Marks per Question	Max. Marks	Nature of Test	Nature of Questions	Durati on	Remarks
Easy	21	1	21	Writt en- MCQ	Multiple Choice	2 Hrs	Uniform NOS coverage in Questions
Average	10	2	20	Writt en- MCQ	Multiple Choice		
Difficult	3	3	9	Writt en- MCQ	Multiple Choice		
<b>Total</b>	<b>34</b>	<b>6</b>	<b>50</b>	<b>Writ ten- MC Q</b>			
<b>Pass Percentage</b>			<b>40%</b>				
<b>PRACTICAL</b>							
No. of questions	Marks per Question	Max .Marks	Nature of Test	Nature of Questions	Durati on	Remarks	
4	5	20	Viva Voce	4 questions asked from NOS within a choice of 8. Each answer will be evaluated on 5observabletraitsof2 marks each	20 mins per student	Local Language allowed for answers	
<b>LevelL6&amp;L7</b>							
<b>THEORY- WRITTEN TEST</b>							
Level of Understanding	No. of questions	Marks per Question	Max Marks	Nature of Test	Nature of Questions	Durati on	Remarks
Easy	19	1	19	Writt en- MCQ	Multiple Choice	2 Hrs	Uniform NOS coverage in Questions
Average	5	2	10	Writt en- MCQ	Multiple Choice		
Difficult	7	3	21	Writt en- MCQ	Multiple Choice		
<b>Total</b>	<b>31</b>	<b>6</b>	<b>50</b>				



<b>Pas s Percentage</b>			<b>50%</b>					
<b>PRACTICAL</b>	<b>No. of questions</b>	<b>Marks per Question</b>	<b>Max. Marks</b>	<b>Nature of Test</b>	<b>Nature of Questions</b>	<b>Duration</b>	<b>Remarks</b>	
	4	5	20	Viva Voce	5 questions asked from NOS within a choice of 8. Each answer will be evaluated on 5 observable traits of 2 marks each	20 mins per student	Local Language allowed for answers	

### **OJT/INTERNSHIP(L4toL7)**

**\*Internship as a part of the curriculum is mandatory at every NSQF level.**

<b>OJT/INTERNSHIP</b>	<b>Weightage</b>
Project Guide Rating(Assessment by Employer)	40%
Project Report &Presentation(Assessment by Assessment Agency)	60%
<b>Total Marks</b>	<b>100%</b>

### **Admission Committee: B.Voc.**

Dr. Asha Garg                      Convener

### **Retail Management**

Mr. Vikas Sekhri                      Member

Mrs. Sandeepa Kaushal                      Member

Mr. Pramod Thakur                      Member

### **Hospitality & Tourism**

Mr. Sandeep Thakur                      Member

Mr. Vikram Sharma                      Member

Mr. Vikas Negi                      Member

### **Technical Committee**

Dr. Asha Garg                      Convener

Dr. Pratap Thakur                      Member

Dr. Vipin Sharma                      Member

Mr. Lalit Kumar                      Member

Mr. Pradeep Goswami                      Member

## General Instructions Related to the Admission Process for BA/ BSc/ BCom/BCA/B.Voc:

1. The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission.
2. The candidates seeking admission should apply online **w.e.f. 03 June, 2024 to 15th July, 2024.**
3. **The admission will be on the basis of merit and subject-wise merit list will be displayed on the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in).**
4. The students appearing in the merit list will undergo online counselling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule.
5. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.
6. **Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website:**

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

**(Please select the option of “Affiliated College” for the submission).**

**Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form. After filling up the form the student can download the undertakings (of both students and parents) from the website :**

[https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER.

7. Write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate Column given in the downloaded Application form.
8. For the physical verification the students shall have to bring the following documents along with **two passport size photographs:**
  - i. Downloaded Application form (*The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti -institutional activity which brings disgrace to the college*)
  - ii. Downloaded copy of Anti-Ragging undertaking by the student
  - iii. Downloaded copy of Anti-Ragging undertaking by the parent
  - iv. Fee slip
  - v. Original Character Certificate for submission Original Migration Certificate submission (for candidates coming from Board/
    - i. University other than H.P. Board of School Education/ H.P. University
    - ii. Self-attested copy of all uploaded documents
  - iii. Self-Declaration document for gap in education, if applicable (format available as Annexure 1 on the last page of the prospectus)  
All original documents for verification

**A candidate who intends to seek admission in the hostel shall apply on a separate prescribed form available in the college office after confirmation of admission in college.**

## Admission to B.Voc. Programme

### **Instructions for Admission to B.Voc**

Admission to the B. Voc. programme will be as per the rules and regulations of the Himachal Pradesh University. The candidates will have to download the college prospectus from the college website [www.gbpmgcrampur.edu.in](http://www.gbpmgcrampur.edu.in). The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission. The candidates seeking admission should **apply online w.e.f. 03 June 2024**. The students appearing in the merit list will undergo online counseling by the admission committee and the recommended students will have to deposit the prescribed fee within the stipulated period as per the HPU /College schedule. Later on, every student will also have to approach the admission /scrutiny committee for physical verification as per the schedule notified by the college.

**Important: 1)** Provisionally admitted students (who have deposited the Fee) should note that it is compulsory for all of them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year by visiting the website: [https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html) (Please select the option of “Affiliated College” for the submission).

**2) Do not forget to note down the REFERENCE NUMBER that is generated on the submission of the affidavit form.** After filling up the form the student can download the undertakings (of both students and parents) from the website : [https://www.antiragging.in/undertaking\\_request.php](https://www.antiragging.in/undertaking_request.php) by using the REFERENCE NUMBER.

**3)** Also, write down the REFERENCE NUMBER of the Anti-Ragging Undertaking in the appropriate column given in the downloaded Application form.

### **Eligibility:**

- The eligibility criteria for admission to the B. Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent there of from a Board/University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of a University/Board/ College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45% marks OR as per eligibility norms of the college for admission to under graduate courses in case of center of excellence.
- Vocational subject under NSQF will be given weight age, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013(CC/NSQF) dated 30-04-2014 of UGC.

## **Age Limit and Relaxation**

1. Admission is not granted to the student in 1<sup>st</sup>Year if he/she has attained the age of 23 in the case of boys and 25 in the case of girls on 1<sup>st</sup>July of the year concerned.
2. The upper age limit will be raised by three years for students belonging to SC/ST categories.
3. The Principal has discretion to provisionally grant age relaxation to the students of general category up to a maximum of six months subject to the final approval by the Vice-Chancellor of H.P. University.

## **Documents Required and Instructions for Admission to B.Voc.1<sup>st</sup> Semester**

### List of Documents to be uploaded during the online submission of application

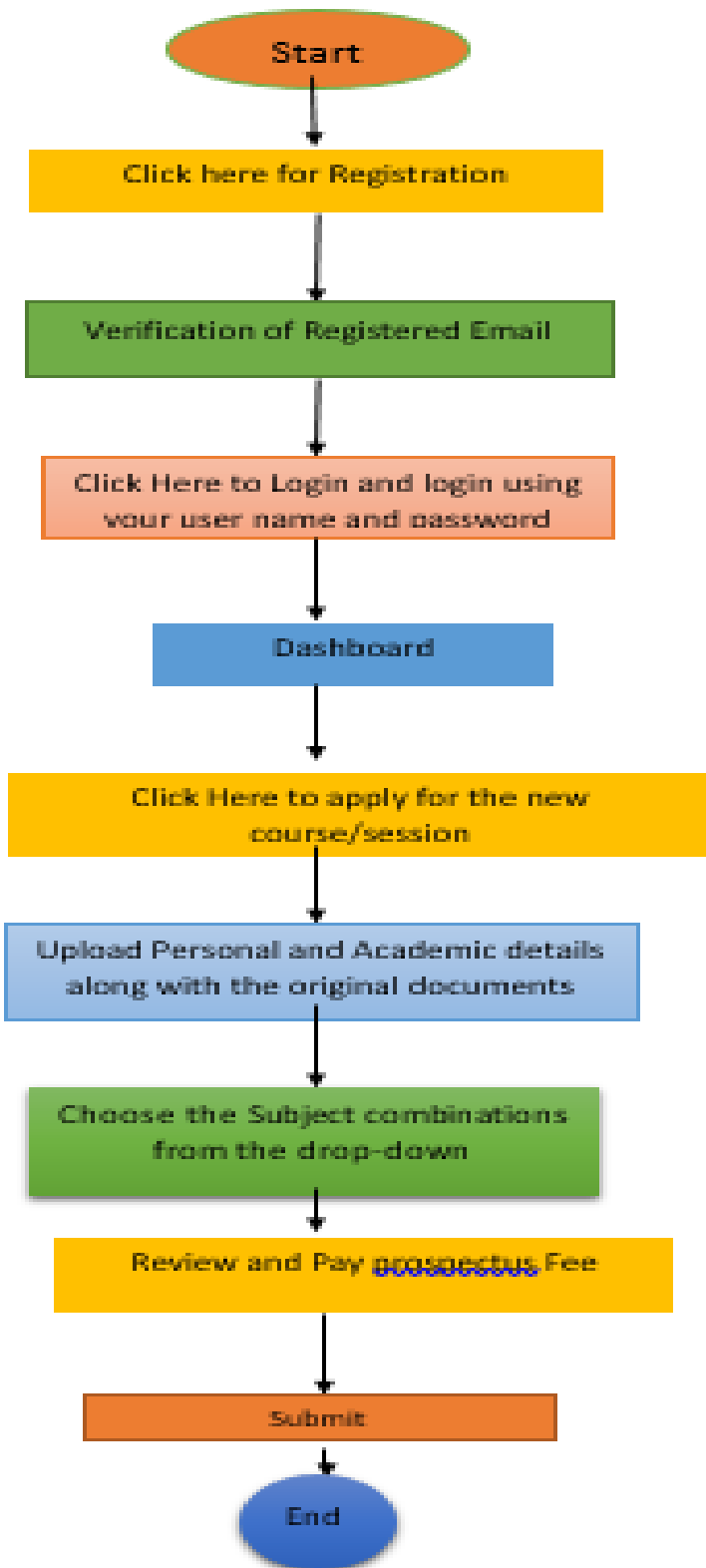
1. Original Matriculation Certificate for the proof of date of birth
2. Original 10+2 certificate
3. Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
4. Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazetted officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
5. In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus and can also be downloaded from the college website.
6. In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted.) The character certificate should have been issued within the last six months on the day of application
7. Original SC/ST /OBC Certificate(SC/ST/ OBC candidates only)
8. Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate (for candidates applying under these categories)

### List of Documents Required at the Time of Physical Verification:

- i. For the physical verification the students shall have to bring the following documents along with **two passport size photographs**: Downloaded Application form (The parents/guardians must sign the undertaking on the 2nd page of the downloaded application to ensure that their wards will not take part in ragging, smoking and any other anti -institutional activity which brings disgrace to the college) Downloaded copy of Anti-Ragging undertaking by the student
  - ii. Downloaded copy of Anti-Ragging undertaking by the parent
  - iii. Fee slip
  - iv. Original Character Certificate for submission
  - v. Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University Self-attested copy of all uploaded documents
  - vi. Self-Declaration document for gap in education (format available as Annexure at the end of the prospectus)
  - vii. All original documents for verification

# **Roadmap to Online Admission**

## **HOW TO APPLY**



## CONDUCT AND DISCIPLINE

### Leave Rules:

1. A student can proceed on leave with the prior permission from the college Principal. The application should also be prior signed by parent/ guardian of the student and duly recommended by the teacher.
2. A teacher can sanction leave up to maximum of 5 days and leave for longer duration will be sanctioned by the college Principal.
3. The student should make sure that the leave is noted by all the concerned teachers.
4. Leave on account of illness, if more than three days, must be accompanied by the medical certificate.
5. Students participating in various inter-college or inter-university or other competitions including NCC camps will have to get their leave sanctioned by the college Principal on the recommendation of their in charges before their departure.

**Note: The general leave will only be counted for the relaxation in fine only and not be counted as the lecture attended. In case of participation in sports, cultural, NCC, NSS and other activities, the credit will be given to the students and will be counted as lecture attended.**

### Other Rules and Regulations

1. A student without an identity card, duly signed by the Principal, is deemed an outsider.
2. Without identity card no student is allowed to enter the college.
3. It is mandatory for every student to maintain strict discipline within the college premises. Any act of a student that amounts to indiscipline will be dealt strictly. The following act comes within the ambit of indiscipline and misconduct: -
  - Ragging in and around the college campus
  - Eve-teasing
  - Scribbling/ Writing anything on the black-board, furniture, walls etc.
  - Damaging college property-- Breaking furniture/ window panes/ Tempering electrical and water fittings
  - Removing notices
  - Holding any meeting/ function/ party & taking photographs in the college premises without prior permission of the Principal

- Using foul language with any student/ Principal/ teacher or any other employee of the college
- Bringing outsiders to the campus
- Smoking/ chewing tobacco/ taking drugs/ intoxicants/ alcohol anywhere in the college premises
- Spitting
- Any other act or acts which the Principal considers as major acts of misconduct and indiscipline

**Strict action will be taken against defaulters.**

4. All the students are directed to read the notices thoroughly which are displayed exclusively on the college notice board every day and do the needful accordingly.
5. Use of mobile phones in the class rooms or anywhere in the college campus is strictly prohibited in order to maintain academic environment. Any student found using mobile phones in the classroom/ examination hall will be viewed seriously.
6. The name of a student shall be struck off from the college rolls, if there is an absence without sanctioned leave continuously for 10 days or more.
7. Regarding Readmission: If the name of a student is struck off, he/ she must be accompanied by his/ her parent or guardian at the time of admission. Re-admission will only be granted after the recommendation of the teacher concerned and the final approval by the Principal.

**The student must seek re-admission within six days.**

**Warning: Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).**

#### **General Instructions:-**

- Before filling up the online application form, the Applicants are advised to read carefully the Prospectus-cum-Handbook of Information and also ensure that he/she is eligible as per the criteria prescribed in the Prospectus.
- The application received through any other mode (offline, etc.) will not be accepted and summarily rejected.
- Online Application process must be completed (including Form Filling and Submission of Prospectus Fee) before last date fixed for submission of online form as per HPU/College Notification, after which the web link will automatically be disabled and no subsequent correspondence will be entertained in that respect.
- The Applicants applying for the admission should ensure that they fulfill all eligibility criteria as prescribed for admission. Their admission at all stages will be purely provisional subject to completion of all prescribed eligibility conditions.
- College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.
- The list of selected Applicants will be drawn in the order of the merit



- The students in the merit list are directed to pay college fee within the stipulated period as mentioned in the college schedule, otherwise the seat will be allotted to other students in the waiting list.

### **Fee structure and Mode of Payment**

The fees of all type prescribed for the Applicant(s) are mentioned in prospectus.

However, the Applicants are required to follow the procedure mentioned below for payment of the fees:-

- After submitting application, '[Pay prospectus fee](#)' link will be visible in the second grid of dashboard page. Applicant(s) will be able to see applications submitted by them in the application status grid with fees payment (prospectus fees) status.
- '[Pay prospectus fee](#)' link will be available there only for those applications for which the prospectus fees is not already paid.
- Fee can only be deposited from various online mode.
- **Online Payment** - Applicant(s) can pay using Net banking, Debit Card, UPI (*GooglePay, Phone Pe, Paytm, Bhim*, etc.) for Online Payment to the college.
- [Pay now](#) link will be disabled after the last date of submission of form.

### **Checklist of Documents Required While Applying Online**

- ✓ Original Matriculation Certificate for the proof of date of birth
- ✓ Original 10+2 certificate
- ✓ Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
- ✓ Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazette officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
- ✓ In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus and can also be downloaded from the college website.
- ✓ In the case of gap year, Original character certificate issued by the SDM of the area concerned (Character certificate issued other than the above will not be accepted.) The character certificate should have been issued within the last six months on the day of application
- ✓ Himachal Bonafide Certificate (for tuition fee concession in case of girls)
- ✓ Original SC/ST /OBC Certificate issued by competent authority (SC/ST/ OBC candidates only)
- ✓ Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate issued by competent authority ( for candidates applying under these categories)
- ✓ For single girl child reservation, the single girl child will have to submit certificate from the competent authority, i.e., Secretary of Gram Panchayat. Single girl child means a girl who is the only child of her parents and she has no other brother and sister.

S.No. of Seat(s)	Category for Which the seat(s) remarked	S.No. of Seat(s)	Category for Which the seat (s) remarked
1	UR- PH-1	35	OBC-5IRDP-2
2	UR	36	UR
3	UR	37	SC-8
4	UR	38	EWS-4
5	SC-1	39	UR
6	UR	40	ST-2Ex-man-6
7	UR-Ex-man-1	41	SC-9
8	OBC-1	42	OBC-6
9	EWS-1	43	UR
10	SC-2	44	UR
11	UR	45	UR
12	UR	46	SC-10
13	UR	47	UR-Ex-man-7
14	SC-3Ex-man-2	48	UR
15	UR	49	OBC-7 PH-3
16	UR	50	SC-11
17	OBC-2	51	UR- WFF-1
18	EWS-2	52	UR
19	SC-4	53	EWS-5
20	ST-1	54	UR- Ex-man-8
21	UR- Ex-man-3	55	SC-9
22	OBC-3	56	OBC-8
23	SC-5PH-2	57	UR
24	UR	58	UR
25	UR	59	EWS-6
26	UR	60	SC-13Ex-man-9
27	UR	61	ST-3
28	SC-6 IRDP-1	62	UR
29	OBC-4 Ex-man-4	63	OBC-9 IRDP-3
30	EWS-3	64	SC-14IRDP-4
31	UR	65	UR
32	SC-7	66	UR
33	UR-Ex-man-5	67	UR
34	UR	68	UR

S. No. of Seat(s)	Category for Which the seat(s) remarked	S. No. of Seat(s)	Category for Which the seat(s) remarked
69	SC-15	103	UR
70	EWS—7	104	UR
71	UR	105	SC-23
72	OBC-10 Ex-man-10	106	UR
73	SC-16	107	UR-Ex-man-16
74	UR- Ex-man-11	108	OBC-16
75	UR	109	EWS-11
76	UR	110	SC-24
77	OBC-11	111	UR
78	SC-17	112	UR
79	EWS-8	113	UR
80	ST-4 IRDP-5	114	SC-25Ex-man-17
81	UR- Ex-man-12	115	UR
82	SC-18	116	UR
83	URPH-4	117	OBC-17
84	OBC-12	118	EWS-12
85	UR	119	SC-26
86	UR-Ex-man-13	120	ST-6
87	SC-19	121	UR-Ex-man-18
88	UR	122	OBC-18
89	OBC-13	123	SC-27PH-7
90	EWS-9	124	UR
91	SC-20 WFF-2	125	UR
92	UR	126	UR
93	UR-PH-5	127	UR
94	UR- Ex-man-14	128	SC-28 IRDP-8
95	OBC-14 IRDP-6	129	OBC-19 Ex-man-19
96	SC-21 IRDP-7	130	EWS-13
97	EWS-10	131	UR
98	ST-5	132	SC-29
99	OBC-15	133	UR- Ex-man-20
100	SC-22 Ex-man-15	134	UR
101	UR-PH-6	135	OBC-20 IRDP-9
102	UR	136	UR

S. No. of Seat(s)	Category for Which the seat(s) remarked	S.No. of Seat(s)	Category for Which the seat(s) remarked
137	SC-30	169	SC-37
138	EWS-14	170	EWS-17
139	UR	171	UR
140	ST-7 Ex-man--21	172	OBC-25 Ex-man—25
141	SC-31	173	SC-38
142	OBC-21	174	UR-Ex-man-26
143	UR	175	UR
144	UR	176	UR
145	UR	177	OBC-26
146	SC-32	178	SC-39
147	UR- Ex-man-22	179	EWS-18
148	UR	180	ST-9 IRDP-12
149	OBC-22 PH-8	181	UR-Ex-man—27
150	SC-33	182	SC-40
151	UR WFF-3	183	UR PH-9
152	UR	184	OBC-27
153	EWS-15	185	UR
154	UREx-man-23	186	UR Ex-man—28
155	SC-34	187	SC-41
156	OBC-23	188	UR
157	UR	189	OBC-28
158	UR	190	EWS-19
159	EWS-16	191	SC-42WFF-4
160	SC-35 Ex-man—24	192	UR
161	ST-8	193	UR PH-10
162	UR	194	UR-Ex-man-29
163	OBC-24 IRDP-10	195	OBC-29 IRDP-13
164	SC-36 IRDP-11	196	SC-43 IRDP-14
165	UR	197	EWS-20
166	UR	198	ST-10
167	UR	199	OBC-30
168	UR	200	SC-44Ex-man--30

The seats under 200 point rosters for different categories are as under:

Category	SC (22%)	ST (5%)	OBC (15%)	EWS (10%)	General	Total
Open	28	06	18	20	70	142
Ex-man/W ES	06	02	04	--	18	30
WFF	02	----	---	---	02	04
IRDP	06	02	06	---	-----	14
PH	02	-----	02	----	06	10
Total	44	10	30	20	96	200

**Vertical reservation:**

- (1) SC 22%      (2) ST 5%      (3) OBC 15 %      (4) EWS 10%

**Horizontal reservation:**

- (1) Ex- Serviceman/ WES 15%      (2) IRDP 7%      (3) Physically Handicapped (PH) 5%  
 (4) Ward of Freedom Fighter (WFF) 2%

**\*For single girl child, one seat is reserved in all the subjects beyond stipulated seats**

**Points Earmarked**

Ex-Service Man (15%)	7,14,21,29,33,40,47,54,60,72,74,81,86,94,100,107,114,121,129,133,140,147,154,160,172,174,181,186,194,200
Ward of Freedom Fighter (2%)	51,91,151,191
IRDP (7%)	28,35,63,64,80,95,96,128,135,163,164,180,195,196
Physically Handicapped (5%)	1,23,49,83,93,101,123,149,183,193

**Admission to B. Voc. 2<sup>nd</sup> & 3<sup>rd</sup> Year Along with Guidelines**

- Admission to B. Voc. 2<sup>nd</sup> year and 3<sup>rd</sup> year is on **Roll on basis** for which they have to apply through **online mode only**.
- In the roll on system, the students who have studied in 1<sup>st</sup> and 2<sup>nd</sup> year in the previous session are allowed to take provisional admission in the next class, i.e. in 2<sup>nd</sup> and 3<sup>rd</sup> year respectively, without waiting for the final result of the previous year.
- The students have to fill up the online admission form and deposit the prescribed fee within the stipulated period as per the schedule notified by H.P. University. Admission schedule as notified by H.P University will be displayed on the college website and the notice board of the college.
- The printout/hard copy of the application form should also be submitted in as per the instructions from the college.

## **Refusal and Cancellation of Admission: (In Accordance with HPU Ordinance)**

1. The Principal may grant or refuse admission to any student on the recommendation of the admission committee.
2. Admission will not be granted after the expiry of admission dates.
3. Cancellation of Provisional Admission at the time of physical verification: If any student fails to produce the original documents for verification, and submit the attested copies of required documents along with the Original Character certificate, Original Migration Certificate (if applicable) & Self Declaration for gap in education (format available as Annexure 1 at the end of the prospectus), then his/her provisional admission can stand cancelled.

\* **Note:** All admissions made by the college are provisional till regularized by H.P. University.

**Reservation rules:** Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.

### **Other Important Information:**

- Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e. they would require a minimum of 40% marks in aggregate at 10+2 level.
- Compartment students shall not be allowed admission in the B.Voc. programmes.
- A candidate cannot pursue two full time undergraduate courses simultaneously.
- The University reserves the right to cancel any admission at any stage.
- In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice-Chancellor, Himachal Pradesh University, Shimla, shall be final.
- All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh Jurisdiction only.

### **Mode of Selection:**

- Admission to the B.Voc. programme in Retail Management Hospitality & Tourism(Semester-I) shall be done purely on the merit of the qualifying examination(10+2 etc.).
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.

**Category 1:** Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF

**Category 2:** Students who have acquired NSQF certification Level4, but may like to change the trade and enter into skill-based courses in a different trade.

**Category 3:** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**NOTE:** Regarding selection of students for B.Voc. programme, 10% extra weight age shall be given to Category-1; 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of students shall be finalized on merit.

### **Details of Fees and Funds for B.Voc. Programme**

<b>FUNDS</b>		<b>FEE</b>	<b>TOTAL</b>
<b>A. Govt Fund</b>	<b>1. Admission Fee</b>	<b>25</b>	<b>625</b>
	<b>2. Tuition Fee</b>	<b>600</b>	
<b>B. University fee</b>	<b>1. Continuation Fee</b>	<b>10</b>	<b>341</b>
	<b>2. University Sport Fee</b>	<b>15</b>	
	<b>3. University Development fund( 250- BPL/IRDP-100)</b>	<b>250</b>	
	<b>4. Youth Welfare Fee</b>	<b>15</b>	
	<b>5. Holiday Home Fee</b>	<b>1</b>	
	<b>6. University Migration Fee</b>	<b>50</b>	

<b>C. College Fund</b>	<b>1. Library Fund (Refundable)</b>	<b>100</b>	<b>1681</b>
	<b>2. Mid Term</b>	<b>80</b>	
	<b>3. Magazine fund</b>	<b>50</b>	
	<b>4. Digital library card*</b>	<b>100</b>	
	<b>5. Identity card</b>	<b>10</b>	
	<b>6. Medical Fund, Red Cross Fund</b>	<b>6</b>	
	<b>7. NCC Fund</b>	<b>10</b>	
	<b>8. Student Aid Fund</b>	<b>20</b>	
	<b>9. AF fund @ Rs 25/- per Month</b>	<b>300</b>	
	<b>10. Sports and culture activity fund @ Rs 20/-per month</b>	<b>240</b>	
	<b>11. Building Fund @ Rs 10/- per moth</b>	<b>120</b>	
	<b>12. Furniture Repair/ replacement fund</b>	<b>10</b>	
	<b>13. Book Replacement fund</b>	<b>25</b>	
	<b>14. Culture activity fund</b>	<b>20</b>	
	<b>15. Computer and internet faculty fund</b>	<b>20</b>	
	<b>16. Rover ranger fund @ Rs 5/- per month</b>	<b>60</b>	
	<b>17. Campus development fund</b>	<b>10</b>	
	<b>18. PTA fund</b>	<b>500</b>	
<b>D. Other charges</b>	<b>1. Skill component practical per Year</b>	<b>480</b>	<b>2080</b>
	<b>2. Assessment-cum-Certification Fee Charge by sector skill council per year</b>	<b>1600</b>	
<b>Grand Total</b>	<b>A+B+C+D=</b>		<b>4727</b>

\*Subject to the approval of higher authority



## Other Fee and Charges

1. **Late Admission fee Rs. 10 Per day**
2. **Assessment-cum-Certification Fee Charge by sector skill Council @800/semester  
(No fee for semester 4 & 6 )**

NOTE:-

The above fees and funds are subject to charge as per HPU/HP Govt. Instructions.

Fine, if any, from the student, will be collected at the end of the session.

Candidate has to apply for the refund of security within the period of six months after the completion of his/her course failing which the security will be forfeited.

### Fee Concession and Fine Remission:

1. For promoting higher education among women, the Government of Himachal Pradesh has granted **complete tuition fee concession** to all bonafide Himachal girl students.
2. The students with disability above 40% will be eligible for full fee concession. The candidates should upload/submit the certificate of disability by the competent authority.
3. Remission of any fine imposed on a student can be granted by the Principal to some extent on genuine grounds.

### Various fine charged from students will be as mentioned below:

- Per-period absence fine = Rs 1/-
- Practical class per day absence fine = Rs 3/-
- Library fine on each book per day = Rs 1/-
- Duplicate digital library Card = Rs 200
- Re-admission fine (First time) = Rs 100/-
- Re-admission fine (Second time) = Rs 200/-
- Late Admission fee per day = Rs. 10/-

## HOSTEL ACCOMMODATION

*The College has the facility of three hostels for the girls and one for the boys of the college:*

- i) Tribal Girls' Hostel for 120 Girls
- ii) Bhadri Girls' Hostel for 60 Girls.
- iii) Tribal Boys' Hostel for 70 Boys
- iv) Dr. Ambedkar Girls' Hostel for 48 Girls

## Admission Process

- Admission to the hostels is granted strictly on merit and good conduct basis. In Tribal (Boys/Girls') Hostels, first preference will be given to the tribal boy/girl students and if seats fall vacant, SC/OBC, Backward Area and General Category boys/girls are also allowed. In Bhadri Girl's Hostel, the seats reserved for the SC/ST/OBC and Physically Handicapped girls are 15%, 7.5% and 5% respectively.

The application forms along with the required documents/certificates, for admission to any of the above hostels should reach the concerned hostel warden/clerk on or before the last date of admissions notified by the college.

All the senior hostel residents are informed that they should apply for the hostel accommodation well in time failing which the vacant seats will be given to the students seeking admission in the college hostel.

## Hostel Charges:

a) Monthly charges	b) Annual Charges
Room Rent per student = Rs. 30/-	Mess advance = Rs. 1500/- (Refundable)
Common-room Fund = Rs. 70/-	Hostel Security = Rs. 1000/- (Refundable)
Electricity Charges = Rs. 200/-	Furniture Maintenance Charges = Rs. 200/-
Hostel Attendant/Clerk/Sweeper/Cook Charges = Rs. 350/-	Utensil Charges = Rs. 105/- Hostel Admission Fee = Rs. 75/-
Water Charges = Rs. 60/-	Medical Charges = Rs. 100/-

**Note:**-Hostel security will be refunded to the final year students and to those who intend to leave the hostel

## **Instructions to the Hostellers**

### Rules and Instructions for the Students Seeking Admission in Hostels:

(For detailed information, the hostel booklet/form is to be purchased separately from the college office)

- Any hostel student found guilty of indulging in ragging, in or around the hostel, will be expelled from the hostel as well as from the college. Use of drugs or intoxicants and smoking is strictly prohibited in the hostels and college campus. Hostel students are not allowed to use any electric heater and water heating rod in their rooms. Defacing walls, tampering with electrical fittings and banging of doors and windows are not allowed.
- Submit the parent consent letter at the time of taking admission in the hostels.
- For other important and detailed information hostellers are advised to go through the hostel prospectus separately

**NOTE:** With reference to letter No. EDN-HE (21) B (15)15/2017-V dt.27-05-2017. No teacher/official/student is allowed to use the CELL PHONE in the premises of any Educational Institution. The students can use their cell phones in the college premises only on a zone fixed by the college authority. The teachers are allowed to use their mobile phones only in the staff room

## ZERO TOLERANCE TO RAGGING

Any student found involved in ragging in any form what so ever will be punished appropriately which may include: —

1. Imprisonment, fine or both.
2. Expulsion from the College.
3. Suspension from the Classes.
4. Fine with Public Apology.
5. With holding Scholarship or other Benefits.
6. De-barring from represent in an Events.
7. Suspension and Expulsion from Hostel.
8. Legal proceeding under Criminal Law shall be initiated.

## CONTACT NUMBERS INCASE OF ANY PROBLEM

If a student faces any kind of problem in the hostel in any form whatsoever, he/she is free to contact any of the following members of Hostel Anti-Ragging Committee:

NAME	MOBILE NO.
Mr. Rajesh Kumar Negi	9459239537
Ms. Yojana Thakur	8219581805
Dr. Satpal Khoond	9736080606
Dr. Krishan Kumar Negi	7018950071
Dr. Savita Kumari	82190-99167
Ms. Surekha Devi	94186-50749
Ms. Ranju Bala	8629094914
Dr. Heera Bhagti	7018716776
Ms. Puspa Kumari	8580505071
Ms. Kiran	7876802911

**NATIONAL ANTI-RAGGING HELP LINE (24x7 Toll Free):1800 – 180 – 5522**

**(You can also register complaint via e-mail: [helpline@antiragging.in](mailto:helpline@antiragging.in))**

## **SCHOLARSHIPS**

Eligible students belonging to SC/ST, OBC, IRDP, EBC, Meritorious and Minority Communities are benefitted by various State Sponsored and Centre Sponsored Scholarship Schemes implemented by the Government. Detailed information regarding all the State and Centre Sponsored Scholarship Schemes is available under National Scholarship Portal <https://scholarships.gov.in>

## **SOCIAL OUTREACH**

### **NATIONAL CADET CORPS (NCC):**

NCC training instills a feeling of patriotism and discipline in the cadets for upholding the unity and integrity of our country and it prepares them for rendering services to our motherland in times of peace and natural calamities. The college unit offers two army wings with two caretaker officers (CTOs). The students may join NCC by filling in enrolment form available in the college office. The students enrolled under NCC are required to attend minimum 40 parades in a session as per the schedule. It is compulsory to attend these parades in addition to 2 camps in order to appear for 'B' & 'C' certificate examinations. The cadets also learn mountaineering and rock climbing under different camps.

### **NATIONAL SERVICE SCHEME (NSS):**

The college has two units of NSS with hundred volunteers each. The units follow the motto "Not Me But You" and actively organize cleanliness drives, plantation drives and awareness programs in the college as well as in the adopted villages. The volunteers also participate in a seven day special camp every year. A NSS certificate is given to a volunteer who devotes 120 hours of social work in one year for a certain or cumulative period, i.e., 240 hours in two years and attend the special camp of seven days.

### **ROVERS AND RANGERS:**

The college runs a unit of Rovers (Boys) and Rangers (Girls) programme under one Ranger Leader and one Rover Leader. The college unit comprises of 24 Rovers and 24 Rangers. The students enrolled as Rovers and Rangers in the college are given training for the service of the Nation and humanity at large. Various activities with an aim to encourage the spirit of national integration and oneness are organized by the unit. The activities include adventure sports, community development, organizational work, skill development & awareness programmes organized by Bharat Scouts & Guides New Delhi. The Rangers and the Rovers earn various badges through their training camps. Aiming at the development of young students in achieving their physical, intellectual, social and spiritual potential as individuals; the college runs Rovers & Rangers. There are 24 seats respectively for Rovers & Rangers in the college, for which application forms are invited in the beginning of academic session, after scrutinising the forms the selected students will be induced in R&R after completing codal formalities accordingly.

## **ACADEMIC OUTREACH**

### **IGNOU Study Centre- 1110:**

Indira Gandhi National Open University, New Delhi, opened a study centre in this college in 1996. This study centre provides opportunities to opt for job-oriented courses such as Rural Development, Human Rights, Tourism Studies, Food & Nutrition and Computer Education; Certificate Courses in Organic Farming and Sericulture; and Diploma in Value Added Products from Fruits Vegetables and Dairy Technology. The study centre also provides Bachelors Degree in Arts and Commerce. The students can enroll themselves with this study centre for different Job-Oriented Certificate and Diploma Courses simultaneously with B.A., B.Sc. and B.Com. degree courses. Learners can visit the website [www.ignou.ac.in](http://www.ignou.ac.in) for more information.

### **ICDEOL Learning Support Centre:**

International Centre for Distance and Open Learning H.P. University, Shimla has opened a learning Support Centre in this College in 2019. The objective of ICDEOL is to facilitate the students enrolled through Open Distance Learning Mode for UG and PG level courses in the college. The basic aim of the ICDEOL Learning Support Centre is to facilitate and to meet the academic requirements of the students belonging to far-flung areas of the region. The students can enroll in different courses for both UG and PG courses from ICDEOL, H.P University Shimla.

## **EXTRA CURRICULAR ACTIVITIES**

### **Educational Tours and Excursion:**

The college encourages and allows Educational Tours and Excursions during the session, under the guidelines laid down in letter No EDN-HEB(6) 2/2009-Misc Directorate of Higher Education Feb. 2019 as follows:

1. The faculty/staff accompanying the students will travel in the vehicle in which students are travelling.
2. Students will not be allowed to travel without accompany of teacher/staff deputed with them.
3. If girl students are participating the Educational Tour, one lady teacher must accompany the students.
4. Written consent of the parents is essential to allow the students for participating in the educational tour.
5. Tour programme should be signed and recommended by the Principal.
6. The students will not be allowed to perform any recreational activity during the tour.
7. The Educational Tour should be need based and part of course.
8. Tour programme must be intimated to the Deputy Commissioner of the respective District and local administration before departure.

### **College Magazine-- Kinner-Kailash:**

The magazine "Kinner-Kailash", published annually, brings forth the literary talent of the students and provides them an opportunity for expressing their thoughts and ideas on different issues. The articles are collected by the end of every year. The student editors from different faculties/sections are selected through a written test and they are awarded with certificates and prizes at the college annual function.

## **CLUBS AND SOCIETIES**

### **Electoral Literacy Club:**

Electoral Literacy Club is set up in the college to promote electoral literacy among the new voters (in the age-group of 18-21 years old) through engaging and interesting activities. The objectives of ELC are:

- To educate the targeted students about voter registration, electoral process and related matters through hand on experience.
- To help the target students understand the value of their vote and exercise their right to franchise in a confident, comfortable and ethical manner.
- To facilitate voter registration for its eligible members who are not yet registered
- The club organizes activities like "Chunav Pathshala Activity" that further include competitions like slogan writing and painting.

### **Eco Club:**

Eco Club promotes the participation of students and teachers in knowing and improving our environment. The club aims to create mass awareness and incorporate as many people as possible for understanding our environment. Its objectives are:

- To instill love and responsibility towards nature
- To make students understand environment and environmental problems
- To minimize the use of plastic bags
- To create awareness of bio-diversity conservation and local environmental issues
- To create a clean and green consciousness among students through various innovative methods
- To organize plantation drives

### **Road Safety Club:**

Road Safety Club is established to enhance the awareness about various issues of road safety among the students. It focuses on changing mindsets of students towards Safe Driving and First- Aid Training. It works for improving their knowledge and skills to reduce the accidents & develop young ambassadors to propagate road safety tips to all the road users to make the roads safe. The mission of this club is to save the lives, minimize the causes of accidents and sensitizing the road users about valued human lives through various activities & competitions. It motivates students to become a “Good Samaritan” by helping victims of road accidents. Road safety Club works with the motto to “Educate, Enlighten & Empower” to live long.

The main objectives of the Road safety Club are:-

1. To make student understand the Road safety, Traffic Rules and Regulations.
2. To provide an opportunity to students to be familiar with the Road Safety Education.
3. To involve students for becoming messengers of society at large on Road safety & educate them.
4. To facilitate students participation in decision making in area related to Road Safety while travelling by bus, car, motor cycle or any other mode.
5. To bring awareness among students about problems and difficulties that arises due to road accidents.
6. To involve students in action based program related to safe road, safe speed, safe drive & safe vehicles.

### **Energy Club:**

Energy Club aims at generating and disseminating awareness for judicious and sustainable consumption of energy. Considering the limited quantum of fossil fuel available, the need of the hour is conservation and judicious use of resources. The Energy Club aims to create awareness among the students by organizing events such as discussion, webinar, debate and workshop which in turn will sensitize their peers, families and community as a whole. Energy audit is one of the main objectives of Energy club programme.

### **Red Ribbon Club:**

Red Ribbon Club works with the motto “Prevention is better than Cure”. It is a voluntary programme for students in the institution.

Objectives of RRC:

- To educate youth with correct, concise and adequate information and add to their level of awareness about HIV AIDS and other related issues (thus eliminate myths and misconceptions)
- To sensitize the youth regarding the care and support needs of people affected with HIV AIDS and instill in them the spirit to end the stigma and discrimination against the affected people
- To create and train, among the youth a cadre of peer educators for spreading awareness about HIV AIDS and its prevention in the community

## **SOCH Literary Society:**

**SOCH** (Students of Creative Harmony) Literary Society is an initiative of the Department of English, Rampur Bushahr that aims at the overall growth and personality of the students through literary, cultural and community outreach activities. A major objective of **SOCH** is ‘welfare through empowerment’ and inculcating a spirit of ‘sharing and giving’ amongst the students and participants.

### **Our primary focus is on issues pertaining to:**

- Promotion of literary activities
- Learning creative writing skills
- Inculcating creative thinking
- Encouraging multi-cultural local folk activities
- Understanding environmental concerns in modern times
- Raising social awareness through community outreach programmes like winter clothes donation and Women empowerment related activities

## **GOVERNANCE AND ADMINISTRATION**

### • **Parent Teacher Association (PTA):**

- To encourage community participation in education, Parent Teacher Association (PTA) under sections 2.33 to 2.33.7 of the H.P. Education Code, 2001 has been established. Parent Teacher Association (PTA) has emerged as an effective solution to the problems of students and teachers in the field of education. It is a non-political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infrastructural facilities of the college, giving utmost priority to students' welfare. Parents or guardians who are in the blood relation of the students, teachers and head of the institution are the members of the association. Parents are advised to attend the General House and other meetings for which information is circulated through proper medium.

### • **College Students' Central Association (CSCA):**

- The College Students' Central Association (CSCA) is a representative body of students to train them for their duties, responsibilities and rights of citizenship. The main function of CSCA is to ensure the maintenance of proper academic atmosphere and discipline among the students. All the colleges affiliated to HP University have their CSCA as per its guidelines. **The CSCA body consists of nominated posts of President, Vice-President, General Secretary, Joint Secretary and Class Representatives.** The nomination takes place on the basis of HPU Grade Cards. The Principal acts as the Chief Advisor with Five Teacher Advisors nominated by him/her. As many as 16 students with outstanding performance in academic, cultural and co-curricular activities are also nominated by the Head of Institution. The nomination of CSCA office bearers and class representatives is held on the date notified by H.P. University.



## **COMMITTEES AND INCHARGES**

### **Annual Committees, Cells & Clubs**

#### **ADVISORY COMMITTEE**

1. Dr. Vidya Bandhu Negi (Convener)
2. Dr. T.D. Verma
3. Mr. Rajesh Kumar Negi
4. Dr. Anuradha Negi Kanain
5. Mr. Jeevan Singh
6. Ms. Promila Kumari
7. Ms. Gita Sharma
8. Mr. Rajesh Kumar (M)
9. Dr. Asha Garg
10. Dr. Jitender Sahni
11. Mr. Roshan Lal (Supdt. Grade-II)

#### **PURCHASE COMMITTEE**

1. Mr. Rajesh Kumar Negi (Convener)
2. Dr. Jitender Sahni
3. Dr. Shiwali Thakur
4. Mr. Kamlesh Kumar
5. Dr. Vipin Sharma
6. Dr. Krishan Kumar Negi
7. Mr. Roshan Lal (Supdt. Grade II)

#### **CAREER GUIDANCE AND PLACEMENT CELL**

1. Mr. Rajesh Kumar Negi (Convener)
2. Dr. Asha Garg
3. Dr. Sat Pal
4. Dr. Vipin Sharma
5. Dr. Heera Bhagati
6. Mr. Lalit Kumar
7. Mr. Pradeep Goswami
8. Mr. Vikash Sekhri
9. Mr. Sandeep Singh

#### **DISCIPLINE AND ANTI-RAGGING COMMITTEE**

1. Dr. Vidya Bandhu Negi (Convener)
2. Dr. Jeevan Singh
3. Ms. Promila Kumari
4. Dr. Pratap Singh Thakur
5. Mr. Ishwar Ncegi
6. Dr. Narender Kumar Negi
7. Dr. Maheshwar Singh
8. Mr. Anil Kumar
9. Ms. Yojana Thakur
10. Dr. Sat Pal
11. Dr. Ajender Negi
12. Ms. Amar Devi
13. Mr. Vicky Prabhat
14. Mr. Panma Negi

#### **PROSPECTUS COMMITTEE**

1. Ms. Promila Kumari (Convener)
2. Dr. Shiwali Thakur
3. Dr. Pratap Singh Thakur
4. Mr. Ravinder Singh
5. Ms. Priyanka
6. Ms. Nirmala Negi
7. Ms. Sunila Devi
8. Ms. Aditi Kansal
9. Ms. Chaand Kumari (JOA IT)
10. Mr. Shashi Kant

#### **TIME TABLE COMMITTEE**

1. Dr. Shiwali Thakur (Convener)
2. Dr. Gopi Negi
3. Dr. Anita Kumari
4. Mr. Kamlesh Kumar
5. Dr. Heera Bhagati
6. Ms. Pushpa Goswami

## **BUS PASS ATTESTATION**

All HODs/Co-ordinators/Nodal Officers

## **DRUG DE-ADDICTION AWARENECESS COMMITTEE**

1. Dr. Vidya Bandhu Negi(**Convener**)
2. Dr. Jeevan Singh
3. Mr. Ishwar Negi
4. Mr. Anup
5. Ms. Yojana Thakur
6. Dr. Sat Pal
7. Dr. Vipin Sharma
8. Ms. Ranju Bala
9. Mr. Madan Mohan(LA)
10. CSCA President

## **BUILDING & CAMPUS DEVELOPMENT COMMITTEE**

1. Dr. Jitender Sahni (**Convener**)
2. Dr. Gopi Chand
3. Ms. Jayanti Mala
4. Mr. Anil Kumar
5. Dr. Savita Kumari
6. Dr. Vipin Sharma

## **SCHOLARSHIP COMMITTEE**

1. Dr. Gopi Chand
2. Mr. Ravinder Singh
3. Ms. Yojana Thakur
4. Mr. Kamlesh Kumar
5. Dr. Sat Pal
6. Mr. Tarun Sharma
7. Ms. Amar Devi
8. Ms. Pushpa Devi
9. Ms. Kiran Kumari
10. Ms. Sunila Negi
11. Ms. Aditi Kansal
12. Mr. Inder Singh (JLA)

## **CAMPUS BEAUTIFICATION, CLEANLINESS & HYGIENE COMMITTEE**

1. Mr. Ishwar Negi (**Convener**)
2. Mr. Anup
3. Ms. Yojana Thakur
4. Dr. Vipin Sharma
5. Ms. Ranju Bala
6. Mr. Tarun Sharma
7. Mr. Vipin Kumar (M)
8. Mr. Kanti Lal (LA)

## **UGC AFFAIRS COMMITTEE**

1. Dr. Anuradha Negi (**Convener**)
2. Mr. Rajesh Kumar(M)
3. Dr. Shiwali Thakur
4. Dr. Gopi Chand
5. Mr. Lalit Kumar
6. Mr. Roshan Lal (Supdt. Grade-II)

## **IQAC COMMITTEE**

1. Dr. T.D. Verma (**Convener**)
2. Mr. Rajesh Kumar Negi
3. Dr. Shiwali Thakur
4. Dr. Anita Kumari
5. Ms. Jayanti Mala
6. Ms. Anuradha
7. Mr. Kamlesh Kumar
8. Mr. Lalit Kumar
9. Mr. Roshan Lal (Supdt. Gr-II)
10. Mr. J.B. Bansal (Academician)
11. Mr. Abhay Aggarwal (C.A)
12. PTA (President)
13. OSA (President)
14. CSCA (President)

## **SPORTS COMMITTEE**

1. Dr. Vidya Bandhu Negi (**Convener**)
2. Dr. Jitender Sahni
3. Mr. Ravinder Singh
4. Mr. Mohan Singh
5. Ms. Jayanti Mala
6. Dr. Krishan Kumar Negi
7. Mr. Tarun Sharma
8. Mr. Vicky Prabhat
9. Mr. Panma Negi
10. Mr. Shobha Ram (JLA)

## **WOMEN GRIEVANCES AND REDRESSAL CELL**

1. Ms. Gita Sharma (**Convener**)
2. Ms. Jayanti Mala
3. Ms. Norbu Zangmo
4. Ms. Anuradha
5. Ms. Priyanka
6. Ms. Nirmala Negi
7. Ms. Kiran Kumari

## CANTEEN COMMITTEE

### WEB UPDATION COMMITTEE

1. Dr. Pratap Singh Thakur (**Convener**)
2. Dr. Sat Pal
3. Dr. Vipin Sharma
4. Mr. Lalit Kumar
5. Mr. Pradeep Goswami
6. Mr. Roshan Lal (Supdt. Grade-II)
7. Mr. Balbir Singh
8. Mr. Deepeksh
9. Mr. Shashi Kant

1. Dr. Jitender Sahni (**Convener**)
2. Mr. Anup
3. Mr. Anil Kumar
4. Dr. Savita Kumari
5. Ms. Nirmala Negi
6. Dr. Vipin Sharma
7. Ms. Amar Devi
8. Mr. Vikas Sekhri
9. Mr. Sandeep Kumar
10. Mr. Roshan Lal (Supdt. Gr. II)

### CULTURAL COMMITTEE

#### a) HPU Youth Festival Group-I

1. Dr. Narender Kumar (**Convener**)
2. Mr. Ravinder Singh
3. Ms. Priyanka
4. Dr. Ajender Negi
5. Ms. Anjali
6. Mr. Tarun Sharma
7. Mr. Vicky Prabhat

#### b) HPU Youth Festival Group-II

1. Mr. Rajesh Kumar (M)(**Convener**)
2. Mr. Anup
3. Mr. Vipin Kumar
4. Ms. Sangeeta Devi
5. Ms. Hem Lata

#### c) HPU Youth Festival Group-III

1. Mr. Ishwar Negi (**Convener**)
2. Ms. Norbu Zangmo
3. Ms. Yojana Thakur
4. Ms. Sangeeta
5. Mr. Anil Kumar (Chem.)

#### d) HPU Youth Festival Group-IV

1. Ms. Gita Sharma (**Convener**)
2. Mr. Ravinder Singh
3. Ms. Amar Devi
4. Ms. Kiran Kumari
5. Mr. Vikas Negi

### MAGAZINE COMMITTEE

1. Ms. Promila Kumari (Chief Editor & Editor Sanskrit)
2. Dr. Asha Garg (Editor Science)
3. Dr. Jitender Sahni (Editor Environment)
4. Mr. Ishwar Negi (Editor Commerce)
5. Dr. Narender Kumar (Editor English)
6. Ms. Norbu Zangmo (Editor Hindi)
7. Dr. Sat Pal (**Editor Economics & Planning**)
8. Dr. Vipin Sharma (**Editor Pahari**)

### EDUCATION TOUR & TREKKING

#### COMMITTEE

1. Mr. Anup (**Convener**)
2. Dr. Vipin Sharma
3. Dr. Ajender Negi
4. Ms. Ranju Bala
5. Mr. Panma Negi

### HOUSE EXAMINATION COMMITTEE

1. Dr. Pratap Singh Thakur (**Convener**)
2. Dr. Narender Kumar
3. Mr. Mohan Singh
4. Mr. Anil Kumar
5. Dr. Savita Negi
6. Ms. Surekha Devi
7. Ms. Anjali
8. Mr. Sahab Singh (LA)
9. Ms. Vinod Kumari (LA)
10. Mr. Purshotam Dass (LA)

### **FIRST AID COMMITTEE**

1. Dr. Anita Kumari (**Convener**)
2. Mr. Anup
3. Dr. Savita Kumari
4. Ms. Yojana Thakur
5. Dr. Sat Pal
6. Ms. Surekha Devi
7. Dr. Krishan Kumar Negi
8. Ms. Pushpa Devi

### **STUDENT GRIEVANCE &**

#### **REDRESSAL COMMITTEE**

1. Dr. Anuradha Negi Kanain (**Convener**)
2. Ms. Promila Kumari
3. Dr. Jitender Sahni
4. Mr. Kamlesh Kumar
5. Dr. Sat Pal
6. Dr. Krishan Kumar Negi
7. Mr. Pradeep Goswami
8. Mr. Vikas Sekhri
9. Sh. Roshan Lal (Supdt.Gr-II)
10. Mr. Sahab Singh(LA)

### **E-JOURNAL/NEWSLETTER**

1. Dr. Gopi Chand (**Convener**)
2. Ms. Anuradha
3. Dr. Satpal
4. Dr. Krishan Kumar Negi
5. Mr. Lalit Kumar
6. Ms. Sunila Negi
7. Ms. Aditi Kansal

### **UNNANT BHARAT ABHIYAN CELL**

1. Dr. Vipin Sharma (**Convener**)
2. Dr. Krishan Kumar Negi
3. Ms. Ranju Bala
4. Ms. Pushpa Devi
5. Ms. Kiran Kumari
6. Mr. Anil Kumar (Chem.)

### **SC/ST/OBC CELL**

1. Mr. Rajesh Kumar Negi (**Convener**)
2. Mr. Mohan Singh
3. Ms. Surekha Negi
4. Mr. Roshan Lal (Supdt. Gr-II)
5. CSCA President

### **LIBRARY COMMITTEE**

1. Ms. Promila Kumari(**Convener**)
2. Dr. Anita Kumari
3. Ms. Priyanka
4. Dr. Vipin Sharma
5. Ms. Sangeeta
6. Mr. Anil Kumar (Chem.)
7. Sh. Sudhir Kumar (Asst. Librarian)

### **RESERCH DEVELOPMENT AND**

#### **INNOVATION COMMITTEE**

Dr. Anuradha Negi Kanian (**Convener**)

##### **a) New Initiative Committee**

1. Dr. Asha Garg
2. Dr. Jitender Sahani

##### **b) Faculty and student Empowerment Committee**

1. Dr. Shiwali Thakur
2. Dr. Satpal
3. Mr. Lalit Kumar

##### **c) Institution Incubation Centre**

1. Dr. Anita Kumari
2. Dr. Krishan Kumar Negi

##### **d) Academic and Co-Curricular Activities' Committee**

1. Dr. Gopi Chand
2. Ms. Anuradha Negi
3. Ms. Amar Devi

### **CSCA FORMATION & ADVISORY COMMITTEE**

1. Dr. Vidya Bandhu Negi (**Convener**)
2. Dr. T.D. Verma
3. Mr. Rajesh Kumar Negi
4. Dr. Anuradha Negi Kanain
5. Mr. Jeevan Singh
6. Ms. Promila Kumari
7. Ms. Gita Sharma
8. Mr. Rajesh Kumar (M)
9. Dr. Asha Garg
10. Dr. Jitender Sahni
11. Mr. Roshan Lal (Supdt. Grade II)

## **ECO CLUB**

1. Dr. Anita Kumari (**Convener**)
2. Mr. Anup
3. Ms. Jayanti Mala
4. Ms. Nirmala Negi
5. Ms. Surekha Devi

## **ENERGY CLUB**

1. Mr. Ishwar Negi(**Convener**)
2. Dr. Narender Kumar
3. Dr. Maheshwar Singh Thakur
4. Dr. Savita Kumri
5. Ms. Anjali

## **ELECTRORAL LITERACY CLUB**

1. Mr. Mohan Singh
2. Mr. Kamlesh Kumar
3. Ms. Hemlata

## **NATIONAL DIGITAL LIBRARY OF**

### **INDIA CLUB**

1. Dr. Pankaj Basotia (**Patron**)
2. Dr. Vipin Sharma (President)
3. Dr. Anita Kumari (Secretary)
4. Mr. Sudhir Kumar (Asst. Librarian)

## **PRESS AND PHOTOGRAPH COMMITTEE**

1. Ms. Gita Sharma (**Convener**)
2. Ms. Norbu Zangmo
3. Ms. Priyanka
4. Ms. Anjali
5. Mr. Vicky Prabhat
6. Mr. Vikram Sharma

## **DISASTER MANAGEMENT COMMITTEE**

1. Dr. Gopi Chand (**Convener**)
2. Mr. Ishwar Negi
3. Ms. Yojana Thakur
4. Dr. Satpal
5. Dr. Vipin Sharma
6. Ms. Ranju Bala

## **RED RIBBON/BLOOD DONOR CLUB**

1. Dr. Shiwali Thakur (**Convener**)
2. Dr. Anita Kumari
3. Dr. Narender Kumar
4. Ms. Priyanka
5. Ms. Surekha Devi
6. Mr. Vipin Kumar (M)
7. Ms. Hem Lata
8. Ms. Twarpati (LA)

## **ROAD SAFETY CLUB**

1. Dr. Shiwali Thakur(**Convener**)
2. Mr. Ishwar Kumar Negi
3. Mr. Ajender Negi
4. Mr. Krishn Kumar Negi
5. Dr. Heera Bhagti
6. Ms. Kiran Kumari
7. Mr. Vipin Kumar (M)

## **BIS - STANDARDS CLUB**

1. Dr. Ashsa Garg (Convener)
2. Dr. Shiwali Thakur
3. Dr. Anita Kumari
4. Mr. Anil Chauhan

## **HOSTEL MANAGEMENT COMMITTEE**

1. Mr. Rajesh Kumar Negi (**Chief Warden**)
2. Ms. Yojana (**Co-Chief Warden**)
3. Ms. Surekha Devi
4. Dr. Krishan Kumar Negi
5. Dr. Heera Bhagati
6. Ms. Ranju Bala
7. Ms. Pushpa Devi
8. Ms. Kiran Kumari

## **WATER ELECTRICITY AND SANITATION COMMITTEE**

1. Mr. Roshan Lal (Office Supdt. Gr-II)
2. Ms Chaand Kumari
3. Mr. Shoba Ram
4. Mr. Rajesh Kumar
5. Mr. Kanti Lal

**INCHARGES OF SPORTS TEAMS:**

<b>SR. NO.</b>	<b>TEAM- IN-CHARGE</b>	<b>GAME</b>
1	Dr. Narender kumar(English)	Chess (Men)
2	Ms.Priyanka	Chess (Women)
3	Mr.Kamlesh Kumar	Table Tennis (Men)
4	Ms.Nirmala	Table Tennis (Women)
5	Mr.Tarun Sharma	Volleyball(Men)
6	Ms.Amar Devi	Volleyball (Women)
7	Dr.Vipin Sharma	Kabaddi (Men)
8	Dr.Shivali Thakur	Kabaddi (Women)
9	Dr.Anup	Boxing (Men)
10	Ms.Kiran Kumari	Boxing (Women)
11	Dr.Krishan Kumar Negi	Badminton (Men)
12	Ms.Ranju Bala	Badminton (Women)
13	Mr.Mohan Singh	Kho-Kho(Men)
14	Ms.Anjali	Kho-Kho (Women)
15	Dr.Ajender Negi	Athletics (Men)
16	Ms.Pusha Devi	Athletics (Women)
17	Mr.Anil Kumar	Handball (Men)
18	Ms.Surekha Devi	Handball(Women)
19	Mr.Vicky Prabhat	Cross Country (Men)
20	Ms.Heera Bhagti	Cross Country (Women)
21	Dr.Satpal	Cricket (Men)
22	Ms.Yojana Thakur	Cricket (Women)
23	Dr.Jitender Sahni	Football (Men)
24	Dr.Gopi Chand	Taekwondo (Men)
25	Dr.Anita Kumar	Taekwondo (Women)
26	Mr.Ishwar Negi	Shooting (Men)
27	Ms.Jayanti Mala	Shooting (Women)

28	Mr.Ravinder Singh	Judo (Men)
29	Dr.Savita Kumari	Judo (Women)
30	Dr.Pratap Thakur	Hockey (Men)
31	Dr.Asha Garg	Hockey (Women)
32	Mr.Lalit Kumar	Basketball ( Men)
33	Ms,Anuradha	Basketball(Women)
34	Mr.Vipan Kumar	Wushu (Men)
35	Mr.Norbu Zangmo	Wushu (Women)

## HOSTEL STAFF

Mr. Rajesh Kumar Negi	Chief Warden
Ms. Yojana Thakur	Co-Chief Warden
Dr. Sat Pal	Warden - Tribal Boys' Hostel
Dr. Savita Kumari	Warden -Tribal Girls' Hostel
Ms. Surekha Devi	Warden - Bhadri Girls' Hostel
Ms. Pushpa Goswami	Warden- Dr. Ambedkar Girls' Hostel
Dr. K K Negi	Co- Warden - Tribal Boys' Hostel
Ms. Amar Devi	Co- Warden - Tribal Girls' Hostel
Ms. Kiran	Co- Warden - Dr. Ambedkar Girls' Hostel
Ms .Ranju Bala	Co-Warden- Bhadri Girls' Hostel
Mr. Rajesh Kumar	Dealing Asstt. - Tribal Boys' Hostel & Bhadri Girls' Hostel
Mr. Shobha Ram	Dealing Asstt. - Tribal Girls' Hostel
Mr. Sahab Singh	Dealing Asstt. - Dr. Ambedkar Girls' Hostel

**Principal /President (HEIS):**Dr. Pankaj Basotia

**Co-Ordinator:** Dr. Jeevan Singh

**Dealing Asst.:** Mr. Yashwani Kumar

**Bachelor of Vocation (B.Voc.):**

**Principal/Patron:** Dr. Pankaj Basotia

**Nodal Officer:** Dr. Asha Gar

**All INDIA SURVEY ON HIGHER EDUCATION (AISHE)**

**Nodal Officer:** Dr. Satpal

Mr. Roshan Lal (Supdtt. Grade-II)

**NATIONAL CADET CORPS (NCC):** Ms. Yojana Thakur CTO

**NATIONAL SERVICE SCHEME (NSS UNIT- I):** Ms. Ranju Bala

**NATIONAL SERVICE SCHEME (NSS UNIT- II):** Dr.Vipan Sharma

**ICDEOL**

1. Ms. Gita Sharma (**Co-ordinator**)
2. Mr. Roshan Lal Joshi (Dealing Assistant)

**COLLEGE BURSAR:** Dr. T.D.VERMA

**ROVERS &RANGER UNIT**

**Ranger Leader:** Dr. Anuradha Negi

**Rover Leader:** Dr. Satpal

**IGNOU**

1. Dr.T.D.Verma (**Co-ordinator**)
2. Ms. Promila Kumari (**Asst. Co-ordinator**)
3. Mr.Yashwani Kumar (Assistant)



**B.VOC PLACEMENT (HOSPITALITY & TOURISM)**





Hi Everyone,

Today I would like to inform you all about my life's successful story of my career, which started, from GB Pant memorial govt. degree college Rampur Bsr where I joined professional degree as Bachelor of Vocation course in Hospitality & Tourism in 2017-20. It was the time when corona pandemic was started and countless employees loosed there regular jobs, at this moment, after complition of my OJT from Club Mahindra – Mashobra, I got placement to work with “Redisson Blu –Rudrapur” (UK) in Jan,2020 as GSA in, package of 1200 CTC offered in that time. In October 2020, only I received opportunity to work with Indian domestic brand “CLUB Mahindra Holidays & Resorts – Mashobra where I joined as GSA in Front Office Department with the package of 12CTC in corona pandemic period. In Jan 2022 I designated as Supervisor in Front Office Department as same location with the package of 13k along with all basic facilities like all time food, accommodation, esi & medical etc. After few months in while working with same organization, I was shortlisted as a CMET (Special programmed offered by company to become as assistant manager within 18 months. Now I have completed my 18 months of CMET journey at Front Office Department with Club Mahindra Holidays & Resorts company at various locations like Goa, Rajasthan & Tamilnadoo along with the package of 25k CTC. Now I will be joining as Assistant Manager (Front Office Department) soon as location is awaited at the moment.

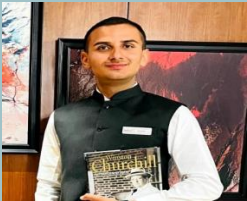
For this specious journey, I would like to thanks to my college, my class skill teachers, because of their guidance and supervision, today in this short period of time, I am able to achieve this moment of my life. Again thanks for providing this opportunity to us at college level.



Hi Everyone,

today I would like to inform you all about my life's successful story of my career which started from GB Pant Memorial Govt. Degree College Rampur Bsr where I joined professional degree as Bachelor of Vocation in Hospitality & Tourism in 2017-20. Since my childhood time only I was very passionate to do something creative and new in my life. I offered to start my career with Club Mahindra Holidays & Resorts India Ltd at Naldehra location where I joined as GSA in Recreation department (CTC – 9500/-) in corona pandemic time. Later I received opportunity to join International company “Wyndham Hotels & Resorts – Mohali (Punjab) joined as Host in F&B Service Department (CTC 17.5k). Later in the short period of time, I received to join again world's top most international branding hotels name “LE MERIDIEN – Lonawala in Maharashtra where I joined as Sr. Executive in Recreation Department (CTC 24k with all major facilities like all time food, well accommodation, medical, esi, epf. Etc. Today I am here just because of our mentors, who sent us in a good environment of learning during IT, OJT. They taught us well during classrooms. Under their professional teaching process and supervision, we achieved what we are today.

For this 04 years of professional journey, I must say thanks to my entire college teachers, because of their guidance and supervision, today in this short period of time, I am able to achieve this moment of my life. Again thanks for providing this opportunity to us at college level.



**MR. VIVEK SHARMA**  
FRONT OFFICE SUPERVISOR  
REDISSON KUFRI  
SHIMLA



**MS. KRITI SHARMA**  
HK SUPERVISOR  
OBEROI RAJVILAS  
JAIPUR



**MS. SUMAN THAKUR**  
GUEST RELATION EXECUTIVE  
DEVENTURE HOTEL  
KANDAGHAT SOLAN



**MR. CHANDER SEN**  
FRONT OFFICE EXECUTIVE  
NARKANDA



**MR. SOMKRISHAN**  
F&B SUPERVISOR  
ITC TEVLIN CHAIL  
SHIMLA



**MR. KUSHAL THAKUR**  
COMMI-II  
REGENTA MASHOBRA  
SHIMLA



**MS. RAMILA THAKUR**  
YOGA INSTRUCTOR  
DOUBLE TREE BY HILTON-  
DUBAI



**MS. SNEHA THAKUR**  
HK SUPERVISOR  
OBEROI RAJVILAS  
JAIPUR



**MR. MANJUL THAKUR**  
FRONT OFFICE EXECUTIVE  
LEELA PALACE  
JAIPUR



**MR. ARVIND KUMAR**  
F&B SUPERVISOR  
ITC TEVLIN CHAIL  
SHIMLA



**MR. GAURAV BHARDWAJ**  
GSA HOUSE KEEPING  
OBEROI UDAIVILAS  
UDAIPUR



**MS. ALISHA MEHTA**  
GUEST RELATION ASSOCIATE  
ACCOR NOVOTEL  
GOA



**B.VOC PLACEMENT (RETAIL MANAGEMENT)**





Hi Everyone,

My name is Reeta Kumari alumni of GDC Rampur Bushahar, B.Voc.Retail Management (2018-2021)batch. Choosing a career is usually a difficult step for students like me who hails from small town, where exposure is low and guidance is limited. One of my senior told me about the **Bachelor of Vocational Education (B.Voc.)** program in "**Retail Management**" and "**Hospitality &Tourism** " is being introduced in the college under ADB assisted Himachal Pradesh Skill Development Project of Himachal Pradesh Kaushal Vikas Nigam. I always aspired to work in Retail Sector and thought it would be an excellent opportunity for me. So, I discussed about the program with my parents and finally decided to enroll in the program that gave direction to my dreams. The leadership of our teachers, curriculum of the program, especially skill component, OJT program helped a lot in learning and building skills in Retail sector. I even started extra-curricular activities like singing during college functions, whereas before I was afraid to face the audience. During my Industrial Training offered under the program, I learnt lot of things like how to communicate with customers, how to present myself and maintaining a calm personality. In just three years during my course period, I have noticed a lot of changes in my personality. I have noticed that my confidence level increased, my personality, domain skills and especially my communication skills improved all through the course. I offered to start my carrier with PTC Store as a Sales Associate in Punchkula, Haryana in 2021 along with the package of 12KCTC p.m. After the year, I received another opportunity to work with SWINTON HOUSE – JAIPUR (Rajasthan) as Desk Manager with the package of 35K per month.

I would like to thanks B.VOC Course team, just because of this degree at college level, we were able to joined such a beautiful professional degree, we joined near to our native only.



Meet Shivani, a dynamic retail student of GDC Rampur. whose journey epitomizes the transformative power of education. Hailing from a small town with a passion for customer service, Shivani found her calling in the retail industry early on. Throughout her college years, she immersed herself in coursework tailored to retail management, marketing, and consumer behavior. Beyond the classroom, Shivani sought out internships and part-time roles in local retail stores, honing her skills and gaining real-world experience. Her dedication and hard work paid off as she earned recognition for her outstanding performance and leadership within the retail community. Reflecting on her journey, Shivani attributes her success to the solid foundation provided by her college education, which equipped her with the knowledge and skills necessary to excel in the dynamic world of retail. As she looks to the future, Shivani is excited to continue making a meaningful impact in the industry she loves, fueled by the lessons learned and connections made during her time at college. I offered a placement to work with Amartex – Panchkula with the package of 16K pm as a Departmental Manager. After completion of one and half year in the same organization, I shifted to EDUPHORE – Chandigarh as a Sales Head and getting 38K per month.

Thank You..!!

**Annexure-1**

**Format For Self Declaration by the Candidate for Gap in Education**

*[Declaration by the Candidate for gap in education for one or more than one year of passing the last examination]*

I, the undersigned, hereby declare that I have passed the qualifying examination (Class +2/ Graduation) \_\_\_\_\_ from (mention the name of Board/ University) \_\_\_\_\_ in the year \_\_\_\_\_.

I have marked the appropriate reason given below that explains my gap from \_\_\_\_\_ to \_\_\_\_\_ (Dates/Gap period)

a) I did not enrol my name in any College/Institute/University due to \_\_\_\_\_.  
Therefore, there was a gap from \_\_\_\_\_ to \_\_\_\_\_ in my education.

**OR**

b) I had enrolled for \_\_\_\_\_ programme in the institute \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ but thereafter, discontinued from \_\_\_\_\_ due to \_\_\_\_\_ (reason)

I am making the above declaration for the purpose of my admission to the programme (BA/ BSc/ BCom/ BCA/ BVoc/ MA/ MSc/ MCom/ PGDCA) \_\_\_\_\_ of **G.B. Pant Memorial Govt. College, Rampur Bushahr.**

Name of the Candidate \_\_\_\_\_.

Date \_\_\_\_\_.

Signature of the Candidate \_\_\_\_\_.

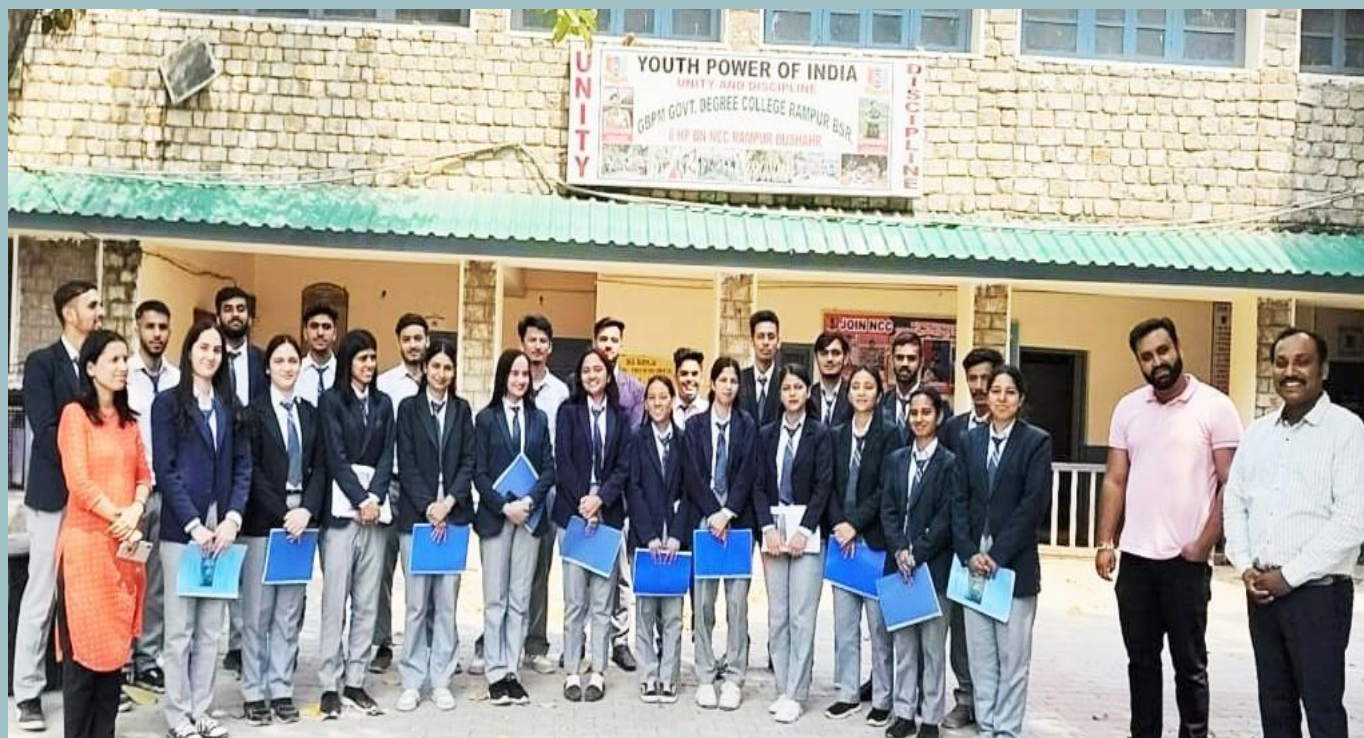
## OUR VALUES AND ETHICS

### Our Values: CHETNA

C	Creative Thinking
H	Holistic Development
E	Environmental Awareness
T	Team Work
N	Nation First
A	Academic Rigor

### Our Ethics: IDEA

I	Integrity
D	Discipline
E	Earnestness
A	Amity



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