

Placement in R/O GC Rampur Bushahr

Placement No. of Students get benefited

S. No.	Department	No. of students get placed
1	B.voc (H&T)	16
2	B.voc(RM)	9
3	B.voc(RM)	6
4	B.voc (H&T)	16
Total		47

Placement Detail(2024,25)

<u>S.No.</u>	<u>Page no.</u>	<u>Name</u>	<u>DOA</u>	<u>Place</u>	<u>Annual Package</u>
1	<u>07</u>	<u>Alisha</u>	<u>04/05/2024</u>	<u>IBIS stylus Goa</u>	<u>244884</u>
2	<u>09</u>	<u>Angel</u>	<u>06/05/2024</u>	<u>ELYSIUM</u>	<u>164712</u>
3	<u>12</u>	<u>Anisha</u>	<u>20/05/2024</u>	<u>Fortune Park Airport Road</u>	
4	<u>14</u>	<u>Anjali</u>	<u>08/04/2024</u>	<u>Cygnett Style Ganga</u>	
5	<u>18</u>	<u>Aryan</u>	<u>14/04/2024</u>	<u>The Fern</u>	<u>184428</u>
6	<u>21</u>	<u>Diksha</u>	<u>8/04/2024</u>	<u>Cygnett Style Ganga</u>	<u>144000</u>
7	<u>26</u>	<u>Muskan</u>	<u>06/05/2024</u>	<u>ELYSIUM</u>	<u>165712</u>
8	<u>30</u>	<u>Nitesh Kumar</u>	<u>04/04/2024</u>	<u>Cygnett Style Ganga</u>	<u>144000</u>
9	<u>32</u>	<u>Pallavi</u>	<u>05/10/2024</u>	<u>Cygnett Style Ganga</u>	<u>144000</u>
10	<u>33</u>	<u>Rahul Bisht</u>	<u>09/10/2024</u>	<u>Cygnett Style Ganga</u>	<u>144000</u>
11	<u>35</u>	<u>Renuka</u>	<u>06/05/2024</u>	<u>ELYSIUM</u>	<u>164712</u>
12	<u>39</u>	<u>sunaina</u>	<u>20/05/2024</u>	<u>Fortune Park Airport Road</u>	
13	<u>40</u>	<u>Sunita</u>	<u>06/05/2024</u>	<u>ELYSIUM</u>	<u>164712</u>
14	<u>-</u>	<u>Madhu</u>	<u>08/04/2024</u>	<u>Club Mahindra</u>	<u>156000</u>
15	<u>-</u>	<u>Sunaina Negi</u>	<u>07/04/2025</u>	<u>Club Mahindra</u>	<u>177120</u>
16	<u>-</u>	<u>Lakshay</u>	<u>15/07/2024</u>	<u>Fair field by Marriot</u>	<u>202752</u>


<u>S.No.</u>	<u>Page no.</u>	<u>Name</u>	<u>DOA</u>	<u>Place</u>	<u>Annual Package</u>
1	<u>44</u>	<u>Tek Chand</u>	<u>03/05/2025</u>	<u>Achrol Jaipur</u>	<u>224167</u>
2	<u>47</u>	<u>Manish</u>	<u>01/06/2025</u>	<u>Ramada Kasauli</u>	<u>150000</u>
3	<u>49</u>	<u>Neeraj Dingu</u>	<u>19/04/2025</u>	<u>The Fern</u>	<u>133560</u>
4	<u>52</u>	<u>Chander</u>	<u>27/04/2025</u>	<u>Mahindra Holidays</u>	<u>199203</u>
5	<u>55</u>	<u>Ruchi</u>	<u>27/04/2025</u>	<u>Mahindra Holidays</u>	<u>199203</u>
6	<u>57</u>	<u>Sushma</u>	<u>27/04/2025</u>	<u>Mahindra Holidays</u>	<u>199203</u>
7	<u>59</u>	<u>Shain</u>	<u>01/06/2025</u>	<u>The Oberoi Amarvilas</u>	<u>252720</u>
8	<u>61</u>	<u>Swansh</u>	<u>20/06/2025</u>	<u>Trident Jaipur</u>	<u>264757</u>
9	<u>63</u>	<u>Anuradha</u>	<u>01/07/2025</u>	<u>Ramada Zirakhpur</u>	<u>162000</u>
10	<u>65</u>	<u>Praveena</u>	<u>22/03/2025</u>	<u>Mahindra Holidays</u>	<u>187050</u>
11	<u>67</u>	<u>Shrutika</u>	<u>11/04/2025</u>	<u>Mahindra Holidays</u>	<u>187050</u>
12	<u>68</u>	<u>Sushma</u>	<u>11/04/2025</u>	<u>Westin Pushkar Resort</u>	<u>180000</u>
13	<u>70</u>	<u>Piyush</u>	<u>28/04/2025</u>	<u>Mahindra Holidays</u>	<u>199203</u>
14	<u>72</u>	<u>Shalini</u>	<u>01/05/2025</u>	<u>Lemon Tree</u>	<u>191868</u>
15	<u>78</u>	<u>Sujal</u>	<u>01/05/2025</u>	<u>Lemon Tree</u>	<u>191868</u>
16	<u>84</u>	<u>Varsha</u>	<u>28/04/2025</u>	<u>Mahindra Holidays</u>	<u>199203</u>

Bachelor in Vocation Hospitality & Tourism (NSQF - 07) 3rd Year / Placement Report (Session - 2024-25) | Batch - 2022-25

GB Pant Memorial Govt. Degree College, Rampur Bushahr, Distt. Shimla, Himachal Pradesh. (172001)

S. NO	Batch	Student Name	Contact NO	Organization Name where placed	Job Location	Job Role	Salary Package * CTC P/m	Dated of Joining	Placement Status
1	2022-25	Sushma -01	8219978869	Club Mahindra Holidays & Resorts India Ltd	Udaipur (RJ)	GSA - Housekeeping	16600.25	4/27/2025	Placed
2	2022-25	Piyush Gupta	8894823338	Club Mahindra Holidays & Resorts India Ltd	Udaipur (RJ)	GSA - Front Office	16600.25	4/27/2025	Placed
3	2022-25	Varsha Thakur	8894079858	Club Mahindra Holidays & Resorts India Ltd	Bharatpur (RJ)	Associate - Human Resource	16600.25	4/27/2025	Placed
4	2022-25	Chander	6230405835	Club Mahindra Holidays & Resorts India Ltd	Udaipur (RJ)	Comm - III Indian	16600.25	4/27/2025	Placed
5	2022-25	Shrutika	9015112881	Club Mahindra Holidays & Resorts India Ltd	Kandaghat (HP)	GSA - Housekeeping	15587.00	4/27/2025	Placed
6	2022-25	Praveena	7807783129	Club Mahindra Holidays & Resorts India Ltd	Kandaghat (HP)	GSA - Housekeeping	15587.00	4/27/2025	Placed
7	2022-25	Tek Chand	6230206538	Club Mahindra Holidays & Resorts India Ltd	Jaipur (RJ)	GSA - F&B Services	18680.00	4/27/2025	Placed
8	2022-25	Ruchi	7807842218	Club Mahindra Holidays & Resorts India Ltd	Udaipur (RJ)	GSA - Housekeeping	16600.25	4/27/2025	Placed
9	2022-25	Neeraj Dingu	7650802238	The Fern Hotels & Resorts	Kasauli Sanwara (HP)	GSA - Housekeeping	11130.00	4/19/2025	Placed
10	2022-25	Sushma -02	9015413953	The Westin Hotels & Resorts By Marriott	Ajmer (RJ)	GSA - F&B Services	15000.00	4/11/2025	Placed
11	2022-25	Sujal	7876353656	Lemon tree hotels & Resorts	Kota (RJ)	GSA - Front Office	15989.00	5/1/2025	Placed
12	2022-25	Shalini	7876685637	Lemon tree hotels & Resorts	Kota (RJ)	GSA - F&B Production	15989.00	5/1/2025	Placed
13	2022-25	Anuradha	6230223577	Ramada By Wyndham Hotels	Zirakpur (Chandigarh)	GSA - F&B Service	13500.00	6/1/2025	Placed
14	2022-25	Swansh Mehta	7807782067	Trident Hotel	Udaipur (RJ)	GSA - F&B Service	22063.00	6/20/2025	Placed
15	2022-25	Sham Thakur	7876038064	Oberoi Amarvillas	Agra	GSA - Front Office	21060.00	6/1/2025	Placed
16	2022-25	Manish Panday	7876038064	Ramada By Wyndham Hotels	Kasauli	GSA - Housekeeping	12500.00	6/1/2025	Placed


Faculty - Hospitality & Tourism L7


Nodal Officer (B.Voc.)
of Bachelor in Vocation (B.VOC)
Distt. Shimla (H.P.)-172001


Principal
Department
GB Pant Memorial
Govt. Degree College,
Rampur Bushahr (H.P.)

Bachelor in Vocation Retail Management (NSQF - 07) 3rd Year / Placement Report (Session - 2024-25) | Batch - 2022-25)

GB Pant Memorial Govt. Degree College, Rampur Bushahar, Distt. Shimla, Himachal Pradesh. (172001)

S. NO	Batch	Student Name	Contact NO	Organization Name where placed	Job Location	Job Role	Salary Package P/m	Dated of joining	Placement Status
1	2022-25	AVANTIKA	6230350970	RBL	Delhi	Sales Associate	33,750	29/07/2025	Placed
2	2022-25	PRIYANKA	9015300311	Levis	Shimla	Sales Associate	15,000	1/6/2025	Placed
3	2022-25	ALKA	8894917199	Best Seller, Toyota	Punjab	Sales Associate	25,000	Not Joined	Placed
4	2022-25	HEENA SHARMA	7018285167	RBL	Delhi	Sales Associate	33,750	29/07/2025	Placed
5	2022-25	PRABHAT	9805370192	Toyota	Punjab	Sales Associate	18,000	Not Joined	Placed
6	2022-25	ARYAN SHARMA	8091030312	Best Seller, Toyota	Punjab	Sales Associate	25,000	Not Joined	Placed
7	2022-25	UJWAL ANAND	7018999755	Lakshita	Chandigarh	Sales Associate	26,000	1/6/2025	Placed
8	2022-25	PREETI	7018427192	Lakshita	Chandigarh	Sales Associate	26,000	1/7/2025	Placed
9	2022-25	ANJALI	7876731178	Lakshita	Chandigarh	Sales Associate	26,000	1/7/2025	Placed

Sandeepa

Faculty - Retail Management L7

[Signature]
 Head Officer-
 Department of Bachelor in Vocation-
 (B.VOC) -172001

[Signature]
 Principal
 GB Pant Memorial Bsr
 Govt. Degree College,
 Rampur Bushahar (H.P.)

Bachelor in Vocation Retail Management (NSQF - 07) 3rd Year / Placement Report (Session - 2023-24) | Batch - 2021-24)

GB Pant Memorial Govt. Degree College, Rampur Bushahr, Distt. Shimla, Himachal Pradesh. (172001)

S. NO	Batch	Student Name	Contact NO	Organization Name where placed	Job Location	Salary Package P/m	Dated of joining	Placement Status
1	2021-24	Vikrant Khanashu	9015001833	Alorica	Mohali	28,000/-	2/7/2024	Placed
2	2021-24	Suraj Thakur	7876780960	Lal & Sons	Rampur Bushahr	15,000/-	8/7/2024	Placed
3	2021-24	Mohit Gajwal	7876052034	TeskUs	Mohali	31,000/-	20/07/2024	Placed
4	2021-24	Sheshank Dharaik	7876767896	Gant	C67 Mohali	26,000/-	18/07/2024	Placed
5	2021-24	Rakha Sharma	8278773401	United Colour of Benetton	Sector 17 C Chandigarh	27,000/-	15/07/2024	Placed
6	2021-24	Shweta Sharma	7807944054	United Colour of Benetton	Sector 17 C Chandigarh	27,000/-	15/07/2024	Placed

Sandeep

Faculty - Retail Management L7

Nodal Officer

Department of Bachelor in Vocation (B.VOC)

Principal

GB Pant Memorial
Govt. Degree College,
Rampur Bushahr (H.P.)

Bachelor in Vocation Hospitality & Tourism (NSQF - 07) 3rd Year / Placement Report (Session - 2023-24) | Batch - 2021-24

S. NO	Batch	Student Name	Contact NO	Organization Name where placed	Job Location	Job Role	Salary Package PM/ CTC	Dated of Joining	Placement Status
1	2021-24	Sunaina	8219096963	Fortune Park By ITC	Hubballi-Karnataka	GSA - Front Office	13000.00	5/20/2024	Placed
2	2021-24	Madhu	6230841221	Club Mahindra Holidays & Resorts	Jhanjehli - Mandi	GSA - F&B Services	13000.00	8/4/2024	Placed
3	2021-24	Aryan	7650019089	The Fern Habitat	Candolim - Goa	GSA - F&B Services	17500.00	10/4/2024	Placed
4	2021-24	Angel	7018511236	WH By ITC Hotels	Shimla	GSA - Housekeeping	13726.00	6/5/2024	Placed
5	2021-24	Sunita Devi	7807840477	WH By ITC Hotels	Shimla	GSA - Housekeeping	13726.00	6/5/2024	Placed
6	2021-24	Muskan	9857610409	WH By ITC Hotels	Shimla	GSA - F&B Services	13726.00	6/5/2024	Placed
7	2021-24	Renuka	7876554269	WH By ITC Hotels	Shimla	GSA - F&B Services	13726.00	6/5/2024	Placed
8	2021-24	Nitish Kumar	7807842739	Courtyard By Marriott	Agra - UP	GSA - F&B Services	12000.00	10/25/2024	Placed
9	2021-24	Rahul Bisht	7876821710	Cygnett Hotels & Resorts	Jaipur - Rajasthan	GSA - Housekeeping	12000.00	8/4/2024	Placed
10	2021-24	Anjali	7876350893	Cygnett Hotels & Resorts	Jaipur - Rajasthan	GSA - Housekeeping	12000.00	8/4/2024	Placed
11	2021-24	Diksha	7807120053	Cygnett Hotels & Resorts	Jaipur - Rajasthan	GSA - Housekeeping	12000.00	8/4/2024	Placed
12	2021-24	Anisha	8219207657	Dusit International D2	Kufri - Shimla	GSA - F&B Services	18000.00	5/20/2024	Placed
13	2021-24	Sunaina Negi	8628933703	Club Mahindra Holidays & Resorts	Naldehra - Shimla	GSA - Housekeeping	14760.00	4/7/2024	Placed
14	2021-24	Alisha	7876305571	IBIS STYLES Goa Calangute	Goa	GSA - Front Office	20407.00	4/5/2024	Placed
15	2021-24	Lakshay	8219471273	Fairfield By Marriott	Vadodara - Gujrat	GSA - F&B Services	16896.00	7/15/2024	Placed
16	2021-24	Pallavi	6230654369	Cygnett Hotels & Resorts	Jaipur - Rajasthan	GSA - Housekeeping	12000.00	10/5/2024	Placed


Faculty - Hospitality & Tourism L7


Nodal Officer
Department of Bachelor in Vocation
(BYOC)
Govt. Degree College Rampur Bsr.,
Distt. Shimla (H.P.)-172001


Principal
Govt. Pant Memorial
Govt. Degree College,
Rampur Bushahr (H.P.)

04-May-2024

Alisha .

D/o Raju, Jahoo (16/1), Shimla, Himachal Pradesh, 171213

Dear Alisha,

Subject: **Letter of Intent**

This is with reference to your application and subsequent interview with us. We are pleased to offer you the position of **GSA - FRONT OFFICE** in **FRONT OFFICE** at Level **2** based at **IBIS STYLES Goa Calangute** with effect from **08-May-2024** as per the salary package attached.

A detailed letter of appointment with terms and conditions will be issued to you in due course.

Please note that this offer of employment is subject to you being declared medically fit by a Company nominated Hospital/Doctor to discharge the duties and responsibilities inherent in this position.

The Company also undertakes reference checks/background verification and enquiry, as part of due diligence in the recruitment process. Should the Management find any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment/other related documents or thereafter as the case may be or if reference checks/background verification checks reveal any concern, the Management shall be free to revoke the offer without further reference to you.

Please send us your acceptance of this offer latest within 3 days after **04-May-2024**, failing which the offer will be deemed to be revoked and null and void.

We look forward to a long and mutually rewarding association.

Thanks & regards,

For **IBIS STYLES Goa Calangute**



Kedar Dighe

Cluster General Manager



ibis Styles Goa Calangute, Survey-166, Nalkawachko, Calangute, Bardez, Goa - 403 516
T: +91 (0)832 - 3016 000 E: h8562-re@accor.com
ibis.com / all.com
CIN: U55101DL2004PTC128567 PAN: AABC12732H GSTIN: AABC12732H123

ANNEXURE I

Name	Alisha .	
Designation	GSA - FRONT OFFICE	
Hotel	IBIS STYLES Goa Calangute	
Level	2	
Reporting To	ASSISTANT FRONT OFFICE MANAGER	
Date of Joining	08-May-2024	
Salary & Allowances	Rupees per Month	Rupees per Year
Basic Salary	15,184	1,82,208
House Rent Allowance	2,816	33,792
LTA		0
Total (A)	18,000	216,000
Statutory Benefits		
Provident Fund @ 12% of Basic Salary	1,822	21,864
ESIC	585	7,020
Total (B)	2,407	28,884
Total Fixed Compensation (A B)	20,407	244,884



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 CIN: U55101DL2004PTC128567 PAN: AABC12732H GSTIN: AABC12732H1Z3



APPOINTMENT LETTER

06th May, 2024

Angel
Village Koti, Post Office Dhar Gaura,
Tehsil Rampur, Distt- Shimla,
Himachal Pradesh-172101.

Dear Ms. Angel,

As Elysium Resort & Spa continues its journey towards becoming the Best and the Biggest, It's critical to have people who can take part in the organization's growth with their efficient minds and effective implementation.

We are glad that we have identified such capabilities in you and are pleased to have you as a part of our family.

You joined us as an **Room Attendant**, effective **06th May, 2024** on the following terms and conditions:

1. Placement & Compensation

You will be placed in the appropriate band / responsibility level of the Organization, and will be entitled to compensation (salary and other applicable benefits) as detailed in *Annexure "A"*. Compensation will be governed by the rules of the Organization on the subject, as applicable and /or amended hereafter.

2. Duties

A schedule of your broad duties and responsibilities will be given to you in due course. However, the organization reserves the right to assign to you such other duties and responsibilities as may be considered advisable in the Organization's interests. In your capacity as an Room Attendant you will report to the **Executive Housekeeper** or to any other officer deputed.

3. Posting & Transfer

Your initial posting will be at "Elysium Resort & Spa, Tutikandi". However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the organization may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service rules applicable at the new placement location.

WelcomHeritage
Elysium Resort & Spa
Tutikandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004
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4. Leave:

You will be eligible to the benefits of the Organization's Leave Rules from time to time and will observe the timings and the holidays applicable at your place of work / department.

5. Full time employment

Your position is a full time employment with the Organization and you shall devote yourself exclusively to the business and interests of the organization. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly, in any other trade or business during your engagement with the organization, without permission in writing of the HR Department of the Organization. You will also not seek membership of any local or public bodies without obtaining specific permission from the Management.

6. Confidentiality

You shall not, either during the continuance of your employment or thereafter, except in the proper course of your duties, divulge to any person whosoever and shall use your best endeavor to prevent publication or disclosure of any trade secrets or a manufacturing process or any other information concerning the business or finances of the Organization or any of its activities, dealings, transactions or affairs which may come to your knowledge during the course of your contract.

7. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Organization, such developments will be fully communicated to the organization and will be, and remain, the sole right/ property of the Organization.

8. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

9. Past Records

If any declaration given, or information furnished by you, to the organization proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

10. Retirement

The retirement age of the employees has been fixed by the Organization at 58 years. However, you will have the option to retire on completion of 55 years of age. Likewise the Organization will also have the option to retire you on completion of 55 years of age or thereafter on any date before you complete 58 years of age, if you are physically or mentally unable to perform your functions or your continuation in service would not be in the interest of the Organization in its sole discretion. You will retire from the employment of the Organization at the end of the month in which you attain 58 years of age.

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Tutuhalli, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004

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11. Termination

During the period of your employment your services may be terminated on either side by giving **one month** notice or salary in lieu thereof.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

You will not use or attend to official duty under the influence of alcohol / tobacco in any form / abusive drugs or steroids. If found so, the same will be considered as a serious offence against the policy of the Organization and will result in immediate Termination of your services.

Your indulgence in any act of insubordination, indiscipline, breach of law, etc. can result into termination of contract. Upon termination of employment, you will immediately hand over to the Organization all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, affects or records belonging to the Organization or relating to its business and shall not retain or make copies of these items, you will also return all organization property, which may be in your possession.

12. Medical Fitness

This appointment is subject to your being, and remaining, medically fit. Consequently, you will be required to go through such medical tests and examinations from time to time as may be deemed necessary by the Organization.

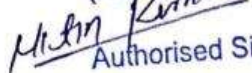
Your current address for official records is as declared by you in the joining application. Any change in your residential address/ nominations should be intimated to the Human Resources Department in writing within fifteen days of such change. Failing which, all letters sent to the communication address furnished by you shall be deemed to have been served on you.

Please confirm your acceptance of the appointment on the above terms and conditions by signing and returning this letter for our records.

Yours faithfully,

For Elysium Resort & Spa,

WelcomHeritage Elysium
(A unit of Starwood Hotel)


Authorised Signatory

Authorized Signatory

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Date: 06/05/2024



Employee Signature

WelcomHeritage

Elysium Resort & Spa

Tutilandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004

T: +91 177 2801025

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ANNEXURE 'A': COMPENSATION DETAILS (Salary & applicable benefits)

Name : Angel
Designation : Room Attendant
Date of joining : 06th May, 2024
Location : Tutikandi

a) Remuneration

Basic Salary	:	Rs.	11,000/- per month
House Rent Allowance	:	Rs.	909/-per month
Conveyance Allowance	:	Rs.	0/-per month
PF Employer Share	:	Rs.	1,430/- per month
ESIC Employer Share	:	Rs.	387/- per month
Gross Salary	:	Rs.	13,726/- per month

a)Retirals

- You will participate in the Organization Provident Fund Scheme as applicable to your category of employees.
- You will be entitled to gratuity in accordance with the rules governing such payment.

b) Leave

You will be entitled to privilege, sick and casual leave as applicable to your category of employees.

Note:

- It is expected that individual compensation package would not be shared with other employees.
- Salary and other perquisites/benefits, which have been distributed under the aforesaid heads, are subject to taxes, as applicable. At its sole discretion, the Management may consider either change of heads or redistribute the total emoluments under various heads. The area of complete compliance with personal taxation rests entirely with the individual.

Angel

WelcomHeritage

Elysium Resort & Spa

Tutikandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004

T: +91 177 2801025

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Ms. Anisha
Vill. Nigani PO Nichar Tehsil
Nichar Dist Kinnaur HP 172103

Gokul Road
Hubballi Airport, Hubballi
Tel: +91-8
Email: hubballi@fortu
Website: www.fortu

Dear Ms. Anisha,

LETTER OF INTENT

This is with reference to your application and subsequent interview with us. We are pleased to offer you the position of **GSA in F & B Service Department** at The Fortune Park Airport Road Hubballi, (A unit of M/s Tirumala Enterprises Gokul Road Hubballi).

During our meetings and subsequent discussions, you have agreed to the following:

1. Your remuneration package would be as mutually agreed upon.
2. Your date of joining would be on or before 20th May 2024.

You shall be on probation for a period of six months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:

1. Your undergoing successful medical examination from a doctor approved by us.
2. Confirmation of the information as provided by you.
3. Positive reference checks
4. Completion of pre – joining formalities.
5. Police verification

A detailed letter of appointment with terms and condition will be issued to you in due course by the company..

If the above offer is acceptable, please acknowledge the same per revert.

Yours Sincerely,
For Fortune Park Airport Road, Hubballi


Govindappa B Dandagi
Proprietor

APPOINTMENT LETTER

08/04/2024

Anjali
Mr. Veer Singh
Ward no- 5 vill naini tehsil rampur, badhal (50) Shimla
Himanchal Pradesh 172101

Dear Ms. Anjali,

We are pleased to appoint you with effect from 08/04/2024 on the following terms and conditions:

1. Designation : GSA
2. Grade : LI
3. Probation period till : 08/10/2024
4. Initial place of posting : Cygnett Style Ganga
5. Break up of gross salary is attached as per annexure "A".
6. The compensation break up can be restructured at any time according to Company's requirement.
7. Your leave entitlement will be as per company rules.
8. You will be responsible for day to day operations of for Cygnett Hotels & Resorts Pvt. Ltd., all your duties and responsibilities you will report to **Housekeeping Manager**.
9. Your hours and timing of work shall be as directed by the management from time to time. You will be liable to work in any shift including split shift and night shift, as directed by the management.
10. It should be clearly understood that during your probationary period, your employment with the Company may be discontinued without assigning any reason at any time. In case employee discontinue the services during probation he has to serve notice of one-month or one-month salary and allowances in lieu of notice subject to complete handing over of the profile in writing.
11. On the satisfactory completion of your probation period and on your being found suitable and satisfactory in all respects, which decision is again at the sole discretion of the management, you will be confirmed in writing as "**GSA - Housekeeping**" or probation can be extended. You will continue to be on probation till confirmed in writing.
12. On confirmation, in case you desire to leave the services of the company voluntarily, you are required to give **30 Days' notice** or **30 Days gross salary** in lieu of notice. Adjustment of salary in lieu of notice out of earned leave at credit is not permissible. However, it shall be open to the company to waive the notice period and accept your resignation. The company may terminate your services by giving one month notice or salary in lieu of notice. It is clearly understood that as confirmed employee you would

- be entrusted with responsibilities, information and documents which are of High Commercial value for the employer and as such require a proper handing over to maintain for operation and to handover
13. the Confidential and High Commercial value information and documents and as such you shall ensure that there is a proper handing over to relieving you of the responsibilities entrusted.
 14. You shall be governed by the terms and conditions of service as laid in Annexure- B and appended to this appointment letter. Further, you will be regulated by the rules, regulations and instructions, standing orders, etc. as the case may be which may be enforced at the place of posting.
 15. In case you accept the above terms and conditions of appointment including those listed in the Annexure B, you are advised to sign the declaration on page 5 of this letter in token of your having understood and accepted the same.
 16. The employee will not take employment with any owners of the Unit or any other unit of Cygnett Hotels during the term of his/her employment and there after two years of the expiry of terms or contract or whether it will be directly or indirectly.

We welcome you to the Cygnett family and wish you all success in your career with us.

Yours Sincerely,

For, Cygnett Style Ganga



Hanuman Singh

General Manager

Appointment Letter – Annexure A
Salary Break Up

Name: Ms. Anjali			
Designation: GSA			
DOJ: 08/04/2024			
Unit: Cygnett Style Ganga			
Level: L1			
Salary Break Up			
Sr. No	Payment Head	Monthly	Annual
1	Basic Salary	7410	88920
2	HRA	2964	35568
3	Conveyance Allowance	1626	19512
4	Uniform Allowance	0	0
5	Special Allowance	0	0
	Gross Salary	12000	144000

Yours Sincerely,

For, Cygnett Style Ganga


Hanuman Singh

General Manager

Cygnett Style Ganga, Jagatpura Jaipur

Plot No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagar,
Jagatpura, Jaipur - 302017, Rajasthan

GSTIN: 08AETPC1586J1Z2 | PAN No.: AETPC1586J

T: +91 141 3130000 | E: reservations.csgj@cygnetthotels.com

Reservation: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com

www.cygnetthotels.com

ANNEXURE - B

TERMS & CONDITIONS OF APPOINTMENT LETTER

1. This employment is made on the basis of information given by you in your application dated 08/04/2024 and the information furnished in the application form of the company dated 08/04/2024. If at any time it is found that any of the information given by you is false or incorrect, the company shall have the right to terminate your services without any notice or payment in lieu of notice on that ground.

That your present address as furnished in the application which has been noted in our records is as follows:

Anjali

Ward no- 5 vill naini tehsil rampur, badhal (50) Shimla
Himanchal Pradesh 172101

2. You will keep the management informed of any change in the residential address. In case of your inability to do so, any communication sent to you at the address available with the management and as furnished by you will be deemed to have been served.
3. That your date of birth as furnished by you is 03/12/2001. This has been noted in our records and is treated as final. No request for any change in the date of birth shall be accepted for any reason whatsoever.
4. You will retire on superannuation from our service on 31st December of the year in which you attain the age of 58 years and will not make any claim for extension or re-employment on any ground whatsoever.
5. That it is the specific condition of your employment that if at any time during your employment with the company, it is established that you have secured employment under false information or suppression of information or any unfair means through impersonation or howsoever your services will be terminated immediately without notice or without any payment in lieu of notice.
6. That you are required to undergo medical examination as and when directed by the management.
7. That your services may be terminated without notice in case you are found medically unfit on the basis of the advice rendered by the company's doctor on medical grounds.
8. You will not be governed by the Rules, Regulations, or statutes generally applicable to workmen.
9. That in case you commit any misconduct including dishonesty, theft, absence without leave, disobedience of any lawful orders or suspension or any act subversive of discipline whether committed inside or outside the premises before, during or after office hours or any act involving moral turpitude, etc. your services shall be terminated without notice or without lieu of any payment.
10. The management reserves the right to transfer you temporarily or permanently to work on any assignment in any of the departments in any other hotel or establishment in India under the Cygnett Style Ganga, without, however, affecting the total amount of your remuneration. Cygnett Style

Ganga shall include all hotels owned, leased, managed or operated or franchised or any other body corporate, holding company or subsidiary, belonging to the same Group.

The above would be governed by the standard procedures of the company.

You will devote your time exclusively to the business and affairs of this company and will not divulge any information concerning this company or activities, figures or any other information that may become known to you during the course of your duty.

ACKNOWLEDGEMENT:

I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein including those listed in Appointment Letter and Annexure A&B which has been explained in a language understood by me.

I accept the employment and undertake to abide by the said terms and conditions.

Signature Angeli

Name: Angeli

Date: 8th April 2024

DECLARATION:

I am a / not a relative of a Director of this Company within the meaning of sections 6 and 314 of the Companies Act, 1956.

Signature Angeli

Name Angeli

Date: 8th April 2024

THE FERN
Habitat
CANDOLIM, GOA

A leading environmentally sensitive apart'otel

1st April 2024

Mr. Aryan
Village-Jaguni, The-Rampur,
Jaguni(114/1)
Shimla,
Himachal Pradesh-172001

Welcome to the Fern Family – Letter of Intent

Dear Mr. Aryan,

With reference to your recent round of interviews with us, we are delighted to offer you the position of Guest Service Associate F&B Service Department in our organization. We trust that your knowledge, skills and expertise will be a valuable asset to company and we assure you a bright future within our group.

Based on our mutual discussion, the company is pleased to give you a gross salary of Rs.15369/-p.m. You would join us before 14th April 2024 and you will be based at The Fern Habitat, Candolim, Goa and report to F&B Manager. Your letter of appointment would be issued to you subsequently on your joining, as per terms and conditions discussed and mutually agreed.

Please furnish a scanned copy of your resignation letter from your current company attested and signed by your reporting authority within three days of receiving this LOI, failing which this LOI will be considered void.

On the day of joining you are requested to bring along with you

1. ID Proof (Passport / Driving License / Election Card)
2. Residence Proof (Passport / Ration Card / Electricity Bill)
3. Aadhaar Card
4. PAN Card
5. Bank Accounts details and form 16 of current financial year from present employer
6. Academic and Training certificates. (10th / 12th / Graduation/ HM, Other Course Certificate etc.)
7. Relieving letter and Experience Certificate from your present and past employers.
8. Latest Passport size Photograph – 6 Nos.
9. Medical Certificate

We value the position of our brand in the market and we trust you will live up to being an appropriate brand ambassador for our company.

We believe in our people and that you are the right person to entrust with the task of keeping up the brand values as we expand across the country. We wish you all the success in your new role and profoundly believe that you will perform to the expectation in line with your key result areas.

We look forward to your joining the Fern family and wish a long and satisfying career with us.

Once again, welcome to the family!

Sincerely,
The Fern Habitat, Candolim, Goa


F&B Manager

THE FERN Habitat

CANDOLIM, GOA

A leading environmentally sensitive apartment

and conditions of your employment as a team member of the Fern Family shall be as under:

In addition to the emoluments mentioned above, you will be entitled to statutory benefits such as PF, Gratuity, Leaves etc. subject to the rules and regulations of the company.

During your employment with the Company, you will not undertake any other work either honorary or on remuneration or do any other business unless authorized in writing, except performing functions as per your employment with the Company.

During your employment with the Company and thereafter also, you will keep all secrets and will not divulge to any person, firm or Company, such secrets or confidential information obtained by you concerning business or affairs of the hotel and the Company.

The Management reserves the right to transfer / depute you temporarily / permanently to work in any section or department or any other hotel in the group without any change in your salary.

All disciplinary matters shall be governed by "Company's Policies & Rules" and/or any other 'Statutory Laws' that may be applicable to you from time to time.

6. Your appointment with the company is subject to your present and past employment verification. This will be conducted post we receive your resignation acceptance. If your employment verification is found negative at any point of time, before joining or even post joining, your offer will be revoked or services terminated with immediate effect without any notice pay.
 7. Your appointment is subject to your medical fitness certified by the Medical Officer appointed by the Company.
 8. Your appointment/continuation in the service will be subject to verification of the credentials/testimonials submitted by you. If at any point, it is found that any of the submitted documents have been falsely represented, your services will be terminated with immediate effect without any notice pay.
 9. You will be governed by the rules and regulations of the Company in force from time to time and also by the terms of your appointment.
 10. The Company will indemnify you for all legal complaints/cases and losses caused due to a direct result of the discharge of your duties as required by the rules and regulations of the Company from time to time, except for any legal complaints/cases and losses caused by acts of your wilful omission, wilful negligence or wilful misconduct.
 11. Your age of retirement will be 55 years.
 12. Notice period will be applicable with effect from your date of joining.
 - a) You can terminate this agreement by giving 30 days' notice in writing or give 30 days' salary in lieu of notice only on the approval of your HOD/Unit Head/CHPL Head Office after ensuring detailed handover to your successor. Notice pay will be recoverable on or before your last working day in the unit in the form of a Demand Draft only. Notice pay will not be adjusted against earned leaves in your full and final settlement. Notice pay working will be done on your Salary only.
 - b) The Management reserves the right to terminate your services giving you 30 days' notice or accept your resignation with immediate effect. Moreover in case of termination on account of any misconduct, no notice pay will be paid. Notice pay working here will also be done on your Salary only.
 13. You will have to clear all outstanding against you and settle any outstanding credits tendered by you, before being relieved from your services.
 14. In case of separation the balance PF encashment will also be done on your Salary only.
 15. Please note in case you resign within six months period after your joining, you will have to bear the cost of uniform provided to you by the company (only wherever applicable).
 16. Please note in case you resign within one year period after your joining, you will have to bear the cost of your recruitment, induction, training, relocation etc. which the company has incurred on you.
- Kindly confirm by signing the duplicate copy of this letter that the above terms and conditions are agreed upon and acceptable to you and you undertake to abide by them.

Signature
Name
Date


Arjan
14/04/2024

APPOINTMENT LETTER

08/04/2024

Diksha
Mr. Parkash Chandra
Kangarang (30/15) Kinnaur
Himanchal Pradesh, 172118

Dear Ms. Diksha,

We are pleased to appoint you with effect from 08/04/2024 on the following terms and conditions:

1. Designation : GSA
2. Grade : L1
3. Probation period till : 08/10/2024
4. Initial place of posting : Cygnett Style Ganga
5. Break up of gross salary is attached as per annexure "A".
6. The compensation break up can be restructured at any time according to Company's requirement.
7. Your leave entitlement will be as per company rules.
8. You will be responsible for day to day operations of for Cygnett Hotels & Resorts Pvt. Ltd., all your duties and responsibilities you will report to **Housekeeping Manager**.
9. Your hours and timing of work shall be as directed by the management from time to time. You will be liable to work in any shift including split shift and night shift, as directed by the management.
10. It should be clearly understood that during your probationary period, your employment with the Company may be discontinued without assigning any reason at any time. In case employee discontinues the services during probation he has to serve notice of one-month or one-month salary and allowances in lieu of notice subject to complete handing over of the profile in writing.
11. On the satisfactory completion of your probation period and on your being found suitable and satisfactory in all respects, which decision is again at the sole discretion of the management, you will be confirmed in writing as "**GSA – Housekeeping**" or probation can be extended. You will continue to be on probation till confirmed in writing.
12. On confirmation, in case you desire to leave the services of the company voluntarily, you are required to give **30 Days' notice or 30 Days** gross salary in lieu of notice. Adjustment of salary in lieu of notice out of earned leave at credit is not permissible. However, it shall be open to the company to waive the notice period and accept your resignation. The company may terminate your services by giving **one month** notice or salary in lieu of notice. It is clearly understood that as confirmed employee you would

Cygnett Style Ganga, Jagatpura Jaipur

Plot No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagaria,
Jagatpura, Jaipur - 302017, Rajasthan

GSTIN: 08AETPC1586J1Z2 | PAN No.: AETPC1586J

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Reservation: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com

www.cygnetthotels.com

- be entrusted with responsibilities, information and documents which are of High Commercial value for the employer and as such require a proper handing over to maintain for operation and to handover
13. the Confidential and High Commercial value information and documents and as such you shall ensure that there is a proper handing over to relieving you of the responsibilities entrusted.
 14. You shall be governed by the terms and conditions of service as laid in Annexure- B and appended to this appointment letter. Further, you will be regulated by the rules, regulations and instructions, standing orders, etc. as the case may be which may be enforced at the place of posting.
 15. In case you accept the above terms and conditions of appointment including those listed in the Annexure B, you are advised to sign the declaration on page 5 of this letter in token of your having understood and accepted the same.
 16. The employee will not take employment with any owners of the Unit or any other unit of Cygnett Hotels during the term of his/her employment and there after two years of the expiry of terms or contract or whether it will be directly or indirectly.

We welcome you to the Cygnett family and wish you all success in your career with us.

Yours Sincerely,

For, Cygnett Style Ganga



Hanuman Singh


General Manager

Appointment Letter – Annexure A
Salary Break Up

Name: Ms. Diksha			
Designation: GSA			
DOJ: 08/04/2024			
Unit: Cygnett Style Ganga			
Level: L1			
Salary Break Up			
Sr. No	Payment Head	Monthly	Annual
1	Basic Salary	7410	88920
2	HRA	2964	35568
3	Conveyance Allowance	1626	19512
4	Uniform Allowance	0	0
5	Special Allowance	0	0
	Gross Salary	12000	144000

Yours Sincerely,

For, Cygnett Style Ganga


Hanuman Singh

General Manager

Cygnett Style Ganga, Jagatpura Jaipur

Plot No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagar,
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ANNEXURE - B

TERMS & CONDITIONS OF APPOINTMENT LETTER

1. This employment is made on the basis of information given by you in your application dated **08/04/2024** and the information furnished in the application form of the company dated **08/04/2024**. If at any time it is found that any of the information given by you is false or incorrect, the company shall have the right to terminate your services without any notice or payment in lieu of notice on that ground.

That your present address as furnished in the application which has been noted in our records is as follows:

Diksha

Kangarang (30/15) Kinnaur
Himanchal Pradesh, 172118

2. You will keep the management informed of any change in the residential address. In case of your inability to do so, any communication sent to you at the address available with the management and as furnished by you will be deemed to have been served.
3. That your date of birth as furnished by you is **29/03/2003**. This has been noted in our records and is treated as final. No request for any change in the date of birth shall be accepted for any reason whatsoever.
4. You will retire on superannuation from our service on 31st December of the year in which you attain the age of 58 years and will not make any claim for extension or re-employment on any ground whatsoever.
5. That it is the specific condition of your employment that if at any time during your employment with the company, it is established that you have secured employment under false information or suppression of information or any unfair means through impersonation or howsoever your services will be terminated immediately without notice or without any payment in lieu of notice.
6. That you are required to undergo medical examination as and when directed by the management.
7. That your services may be terminated without notice in case you are found medically unfit on the basis of the advice rendered by the company's doctor on medical grounds.
8. You will not be governed by the Rules, Regulations, or statutes generally applicable to workmen.
9. That in case you commit any misconduct including dishonesty, theft, absence without leave, disobedience of any lawful orders or suspension or any act subversive of discipline whether committed inside or outside the premises before, during or after office hours or any act involving moral turpitude, etc. your services shall be terminated without notice or without lieu of any payment.
10. The management reserves the right to transfer you temporarily or permanently to work on any assignment in any of the departments in any other hotel or establishment in India under the **Cygnett Style Ganga**, without, however, affecting the total amount of your remuneration. **Cygnett Style**

Cygnett Style Ganga, Jagatpura Jaipur

Plot No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagar,
Jagatpura, Jaipur - 302017, Rajasthan

GSTIN: 08AETPC1586J1Z2 | PAN No.: AETPC1586J

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Reservation: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com

www.cygnetthotels.com

Ganga shall include all hotels owned, leased, managed or operated or franchised or any other body corporate, holding company or subsidiary, belonging to the same Group.

The above would be governed by the standard procedures of the company.

You will devote your time exclusively to the business and affairs of this company and will not divulge any information concerning this company or activities, figures or any other information that may become known to you during the course of your duty.

ACKNOWLEDGEMENT:

I hereby declare and affirm that I have carefully studied and understood the terms and conditions of service herein including those listed in Appointment Letter and Annexure A&B which has been explained in a language understood by me.

I accept the employment and undertake to abide by the said terms and conditions.

Signature Diksha

Name: Diksha

Date: 08/04/2024

DECLARATION:

I am a / not a relative of a Director of this Company within the meaning of sections 6 and 314 of the Companies Act, 1956.

Signature Diksha

Name Diksha

Date: 08/04/2024

APPOINTMENT LETTER

06th May, 2024

Muskan
Village & Post Office Mashnoo,
Tehsil Rampur, Distt- Shimla,
Himachal Pradesh-172102.

Dear Ms. Muskan,

As Elysium Resort & Spa continues its journey towards becoming the Best and the Biggest, It's critical to have people who can take part in the organization's growth with their efficient minds and effective implementation.

We are glad that we have identified such capabilities in you and are pleased to have you as a part of our family.

You joined us as an **Food & Beverage GSA**, effective **06th May, 2024** on the following terms and conditions:

1. Placement & Compensation

You will be placed in the appropriate band / responsibility level of the Organization, and will be entitled to compensation (salary and other applicable benefits) as detailed in *Annexure "A"*. Compensation will be governed by the rules of the Organization on the subject, as applicable and /or amended hereafter.

2. Duties

A schedule of your broad duties and responsibilities will be given to you in due course. However, the organization reserves the right to assign to you such other duties and responsibilities as may be considered advisable in the Organization's interests. In your capacity as an Room Attendant you will report to the **F & B Manager** or to any other officer deputed.

3. Posting & Transfer

Your initial posting will be at "Elysium Resort & Spa, Tutikandi". However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the organization may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service rules applicable at the new placement location.

WelcomHeritage

Elysium Resort & Spa

Tutikandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004

T: +91 177 2801025

www.welcomheritagehotels.in



4. Leave:

You will be eligible to the benefits of the Organization's Leave Rules from time to time and will observe the timings and the holidays applicable at your place of work / department.

5. Full time employment

Your position is a full time employment with the Organization and you shall devote yourself exclusively to the business and interests of the organization. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly, in any other trade or business during your engagement with the organization, without permission in writing of the HR Department of the Organization. You will also not seek membership of any local or public bodies without obtaining specific permission from the Management.

6. Confidentiality

You shall not, either during the continuance of your employment or thereafter, except in the proper course of your duties, divulge to any person whosoever and shall use your best endeavor to prevent publication or disclosure of any trade secrets or a manufacturing process or any other information concerning the business or finances of the Organization or any of its activities, dealings, transactions or affairs which may come to your knowledge during the course of your contract.

7. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Organization, such developments will be fully communicated to the organization and will be, and remain, the sole right/ property of the Organization.

8. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

9. Past Records

If any declaration given, or information furnished by you, to the organization proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

10. Retirement

The retirement age of the employees has been fixed by the Organization at 58 years. However, you will have the option to retire on completion of 55 years of age. Likewise the Organization will also have the option to retire you on completion of 55 years of age or thereafter on any date before you complete 58 years of age, if you are physically or mentally unable to perform your functions or your continuation in service would not be in the interest of the Organization in its sole discretion. You will retire from the employment of the Organization at the end of the month in which you attain 58 years of age.

WelcomHeritage

Elysium Resort & Spa

Tutuhundi, Near Geeta Mandir,
Shimla, Himachal Pradesh 17100

T: +91 177 2801025

www.welcomheritagehotels.in



11. Termination

During the period of your employment your services may be terminated on either side by giving **one month** notice or salary in lieu thereof.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

You will not use or attend to official duty under the influence of alcohol / tobacco in any form / abusive drugs or steroids. If found so, the same will be considered as a serious offence against the policy of the Organization and will result in immediate Termination of your services.

Your indulgence in any act of insubordination, indiscipline, breach of law, etc. can result into termination of contract. Upon termination of employment, you will immediately hand over to the Organization all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, affects or records belonging to the Organization or relating to its business and shall not retain or make copies of these items, you will also return all organization property, which may be in your possession.

12. Medical Fitness

This appointment is subject to your being, and remaining, medically fit. Consequently, you will be required to go through such medical tests and examinations from time to time as may be deemed necessary by the Organization.

Your current address for official records is as declared by you in the joining application. Any change in your residential address/ nominations should be intimated to the Human Resources Department in writing within fifteen days of such change. Failing which, all letters sent to the communication address furnished by you shall be deemed to have been served on you.

Please confirm your acceptance of the appointment on the above terms and conditions by signing and returning this letter for our records.

Yours faithfully,
For Elysium Resort & Spa.


Welcomheritage Elysium
(A part of Starwood Hotel)
Authorized Signatory

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Date: 06/07/2024


Employee Signature

WelcomHeritage
Elysium Resort & Spa
Tutuhundi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004
T: +91 177 2801025
www.welcomheritagehotels.in

ANNEXURE 'A': COMPENSATION DETAILS (Salary & applicable benefits)

Name	:	Muskan
Designation	:	F & B GSA
Date of joining	:	06 th May, 2024
Location	:	Tutikandi

a) Remuneration

Basic Salary	:	Rs.	11,000/- per month
House Rent Allowance	:	Rs.	909/-per month
Conveyance Allowance	:	Rs.	0/-per month
PF Employer Share	:	Rs.	1,430/- per month
ESIC Employer Share	:	Rs.	387/- per month
Gross Salary	:	Rs.	13,726/- per month

a)Retirals

- You will participate in the Organization Provident Fund Scheme as applicable to your category of employees.
- You will be entitled to gratuity in accordance with the rules governing such payment.

b) Leave

You will be entitled to privilege, sick and casual leave as applicable to your category of employees.

Note:

- It is expected that individual compensation package would not be shared with other employees.
- Salary and other perquisites/benefits, which have been distributed under the aforesaid heads, are subject to taxes, as applicable. At its sole discretion, the Management may consider either change of heads or redistribute the total emoluments under various heads. The area of complete compliance with personal taxation rests entirely with the individual.

APPOINTMENT LETTER

04/04/2024

Nitesh Kumar
Mr. Ganga Ram
Vill. Bara Post Kartot The Rampur, Gopalpur(92) Shimla
Himanchal Pradesh, 172201

Dear Mr. Nitesh Kumar,

We are pleased to appoint you with effect from 04/04/2024 on the following terms and conditions:

1. Designation : GSA
2. Grade : L1
3. Probation period till : 04/10/2024
4. Initial place of posting : Cygnett Style Ganga
5. Break up of gross salary is attached as per annexure "A".
6. The compensation break up can be restructured at any time according to Company's requirement.
7. Your leave entitlement will be as per company rules.
8. You will be responsible for day to day operations of for Cygnett Hotels & Resorts Pvt. Ltd., all your duties and responsibilities you will report to F&B Manager.
9. Your hours and timing of work shall be as directed by the management from time to time. You will be liable to work in any shift including split shift and night shift, as directed by the management.
10. It should be clearly understood that during your probationary period, your employment with the Company may be discontinued without assigning any reason at any time. In case employee discontinues the services during probation he has to serve notice of one-month or one-month salary and allowances in lieu of notice subject to complete handing over of the profile in writing.
11. On the satisfactory completion of your probation period and on your being found suitable and satisfactory in all respects, which decision is again at the sole discretion of the management, you will be confirmed in writing as "GSA - F&B Service" or probation can be extended. You will continue to be on probation till confirmed in writing.
12. On confirmation, in case you desire to leave the services of the company voluntarily, you are required to give 30 Days' notice or 30 Days gross salary in lieu of notice. Adjustment of salary in lieu of notice out of earned leave at credit is not permissible. However, it shall be open to the company to waive the notice period and accept your resignation. The company may terminate your services by giving one month notice or salary in lieu of notice. It is clearly understood that as confirmed employee you would

Cygnett Style Ganga, Jagatpura Jaipur

No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagar,
Jagatpura, Jaipur - 302017, Rajasthan

Q: 08AETPC1586J1Z2 | PAN No.: AETPC1586J

T: 141 3130000 | E: reservations.csgj@cygnetthotels.com

Phone: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com

Website: cygnetthotels.com

Appointment Letter – Annexure A
Salary Break Up

Name: Mr. Nitesh Kumar			
Designation: GSA			
DOJ: 04/04/2024			
Unit: Cygnett Style Ganga			
Level: L1			
Salary Break Up			
Sr. No	Payment Head	Monthly	Annual
1	Basic Salary	7410	88920
2	HRA	2964	35568
3	Conveyance Allowance	1626	19512
4	Uniform Allowance	0	0
5	Special Allowance	0	0
	Gross Salary	12000	144000

Yours Sincerely,

For, Cygnett Style Ganga


Harman Singh
General Manager

APPOINTMENT LETTER

Ms. Pallavi
Village naini ward No -5
Tehsil Rampur,Badhal (50),
Shimla,Himachal Pradesh - 172101

Dear Pallavi

We are pleased to appoint you with effect from **05 Oct 2024** on the following terms and conditions:

1. Designation : GSA, Housekeeping
2. Grade : L1
3. Probation period till : 05/04/2025
4. Initial place of posting : Cygnett Style Ganga, Jagatpura, Jaipur
5. Salary : 12,000/- (In Hand)
6. Break up of gross salary is attached as per annexure "A".
7. The compensation break up can be restructured at any time according to Company's requirement.
8. Your leave entitlement will be as per company rules.
9. You will be responsible for day to day operations of for Cygnett Hotels & Resorts Pvt. Ltd., all your duties and responsibilities you will report to General Manager.
10. Your hours and timing of work shall be as directed by the management from time to time. You will be liable to work in any shift including split shift and night shift, as directed by the management.
11. It should be clearly understood that during your probationary period, your employment with the Company may be discontinued without assigning any reason at any time. In case employee discontinue the services during probation he has to serve notice of one-month or one-month salary and allowances in lieu of notice subject to complete handing over of the profile in writing.
12. On the satisfactory completion of your probation period and on your being found suitable and satisfactory in all respects, which decision is again at the sole discretion of the management, you will be confirmed in writing as "GSA" or probation can be extended. You will continue to be on probation till confirmed in writing.
13. On confirmation, in case you desire to leave the services of the company voluntarily, you are required to give **30 Day's notice or 30 Days** gross salary in lieu of notice. Adjustment of salary in lieu of notice out of earned leave at credit is not permissible. However, it shall be open to the company to waive the notice period and accept your resignation. The company may terminate your services by giving one month notice or salary in lieu of notice. It is clearly understood that as confirmed employee you would be entrusted with responsibilities, information and documents which are of High Commercial value for the employer and as such require a proper handing over to maintain for operation and to handover

Cygnett Style Ganga, Jagatpura Jaipur

Plot No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagar,
Jagatpura, Jaipur - 302017, Rajasthan

GSTIN: 08AETPC1586J1Z2 | PAN No.: AETPC1586J

T: +91 141 3130000 | E: reservations.csgj@cygnetthotels.com

Reservation: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com

www.cygnetthotels.com

APPOINTMENT LETTER

09/04/2024

Rahul Bisht
Mr. Prakash Bisht
Village Kurki Teh Anni Kurad (23/74) PO: Kollu Dist Kullu
Himachal Pradesh 172026

Dear Mr. Rahul Bisht,

We are pleased to appoint you with effect from 09/04/2024 on the following terms and conditions:

1. Designation : GSA
2. Grade : LI
3. Probation period till : 09/10/2024
4. Initial place of posting : Cygnett Style Ganga
5. Break up of gross salary is attached as per annexure "A".
6. The compensation break up can be restructured at any time according to Company's requirement.
7. Your leave entitlement will be as per company rules.
8. You will be responsible for day to day operations of for Cygnett Hotels & Resorts Pvt. Ltd., all your duties and responsibilities you will report to **Housekeeping Manager**.
9. Your hours and timing of work shall be as directed by the management from time to time. You will be liable to work in any shift including split shift and night shift, as directed by the management.
10. It should be clearly understood that during your probationary period, your employment with the Company may be discontinued without assigning any reason at any time. In case employee discontinue the services during probation he has to serve notice of one-month or one-month salary and allowances in lieu of notice subject to complete handing over of the profile in writing.
11. On the satisfactory completion of your probation period and on your being found suitable and satisfactory in all respects, which decision is again at the sole discretion of the management, you will be confirmed in writing as "GSA – Housekeeping" or probation can be extended. You will continue to be on probation till confirmed in writing.
12. On confirmation, in case you desire to leave the services of the company voluntarily, you are required to give **30 Days' notice or 30 Days gross salary in lieu of notice**. Adjustment of salary in lieu of notice out of earned leave at credit is not permissible. However, it shall be open to the company to waive the notice period and accept your resignation. The company may terminate your services by giving **one month notice or salary in lieu of notice**. It is clearly understood that as confirmed employee you will

Cygnett Style Ganga, Jagatpura Jaipur
No. B 31, Bank Officers Campus, Block - B, Ganga Chauraha, Ramnagaria,
Jagatpura, Jaipur - 302017, Rajasthan
V: 08AETPC1586JIZ2 | PAN No.: AETPC1586J
141 3130000 | E: reservations.csgj@cygnetthotels.com
Phone: +91 8595 450 450, 8595 192 192 | E: centralreservations@cygnetthotels.com
cygnetthotels.com

Appointment Letter - Annexure A
Salary Break Up

Name: Mr. Rahul Bisht			
Designation: GSA			
DOJ: 09/04/2024			
Unit: Cygnett Style Ganga			
Level: L1			
Salary Break Up			
Sr. No	Payment Head	Monthly	Annual
1	Basic Salary	7410	88920
2	HRA	2964	35568
3	Conveyance Allowance	1626	19512
4	Uniform Allowance	0	0
5	Special Allowance	0	0
	Gross Salary	12000	144000

Yours Sincerely,

For, Cygnett Style Ganga


Hanuman Singh
General Manager

APPOINTMENT LETTER

06th May, 2024

Renuka
Village Kangosh, Post Office Solding,
Tehsil Nichar, Distt- Kinnaur,
Himachal Pradesh-172115.

Dear Ms. Renuka,

As Elysium Resort & Spa continues its journey towards becoming the Best and the Biggest, It's critical to have people who can take part in the organization's growth with their efficient minds and effective implementation.

We are glad that we have identified such capabilities in you and are pleased to have you as a part of our family.

You joined us as an **Food & Beverage GSA**, effective **06th May, 2024** on the following terms and conditions:

1. Placement & Compensation

You will be placed in the appropriate band / responsibility level of the Organization, and will be entitled to compensation (salary and other applicable benefits) as detailed in *Annexure "A"*. Compensation will be governed by the rules of the Organization on the subject, as applicable and /or amended hereafter.

2. Duties

A schedule of your broad duties and responsibilities will be given to you in due course. However, the organization reserves the right to assign to you such other duties and responsibilities as may be considered advisable in the Organization's interests. In your capacity as an Room Attendant you will report to the **F & B Manager** or to any other officer deputed.

3. Posting & Transfer

Your initial posting will be at "Elysium Resort & Spa, Tutikandi". However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the organization may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service rules applicable at the new placement location.

WelcomHeritage

Elysium Resort & Spa

Tutikandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004

T: +91 177 2801025

www.welcomheritagehotels.in



4. Leave:

You will be eligible to the benefits of the Organization's Leave Rules from time to time and will observe the timings and the holidays applicable at your place of work / department.

5. Full time employment

Your position is a full time employment with the Organization and you shall devote yourself exclusively to the business and interests of the organization. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly, in any other trade or business during your engagement with the organization, without permission in writing of the HR Department of the Organization. You will also not seek membership of any local or public bodies without obtaining specific permission from the Management.

6. Confidentiality

You shall not, either during the continuance of your employment or thereafter, except in the proper course of your duties, divulge to any person whosoever and shall use your best endeavor to prevent publication or disclosure of any trade secrets or a manufacturing process or any other information concerning the business or finances of the Organization or any of its activities, dealings, transactions or affairs which may come to your knowledge during the course of your contract.

7. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Organization, such developments will be fully communicated to the organization and will be, and remain, the sole right/ property of the Organization.

8. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

9. Past Records

If any declaration given, or information furnished by you, to the organization proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

10. Retirement

The retirement age of the employees has been fixed by the Organization at 58 years. However, you will have the option to retire on completion of 55 years of age. Likewise the Organization will also have the option to retire you on completion of 55 years of age or thereafter on any date before you complete 58 years of age, if you are physically or mentally unable to perform your functions or your continuation in service would not be in the interest of the Organization in its sole discretion. You will retire from the employment of the Organization at the end of the month in which you attain 58 years of age.

WelcomHeritage

Elysium Resort & Spa

Tutuhalli, Near Geeta Mandir,

Shimla, Himachal Pradesh 171004

T: +91 177 2801025

www.welcomheritagehotels.in

11. Termination

During the period of your employment your services may be terminated on either side by giving **one month** notice or salary in lieu thereof.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

You will not use or attend to official duty under the influence of alcohol / tobacco in any form / abusive drugs or steroids. If found so, the same will be considered as a serious offence against the policy of the Organization and will result in immediate Termination of your services.

Your indulgence in any act of insubordination, indiscipline, breach of law, etc. can result into termination of contract. Upon termination of employment, you will immediately hand over to the Organization all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, affects or records belonging to the Organization or relating to its business and shall not retain or make copies of these items, you will also return all organization property, which may be in your possession.

12. Medical Fitness


This appointment is subject to your being, and remaining, medically fit. Consequently, you will be required to go through such medical tests and examinations from time to time as may be deemed necessary by the Organization.

Your current address for official records is as declared by you in the joining application. Any change in your residential address/ nominations should be intimated to the Human Resources Department in writing within fifteen days of such change. Failing which, all letters sent to the communication address furnished by you shall be deemed to have been served on you.

Please confirm your acceptance of the appointment on the above terms and conditions by signing and returning this letter for our records.

Yours faithfully,

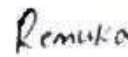
For Elysium Resort & Spa.


WelcomHeritage Elysium
(Unit of Starwood Hotel)
Authorized Signatory

Authorized Signatory

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Date: 06/05/2024


Employee Signature

WelcomHeritage
Elysium Resort & Spa
Tulip, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004
T: +91 177 2801025
www.welcomheritagehotels.in

ANNEXURE 'A': COMPENSATION DETAILS (Salary & applicable benefits)

Name : Renuka
Designation : F & B GSA
Date of joining : 06th May, 2024
Location : Tutikandi

a) Remuneration

Basic Salary	Rs.	11,000/- per month
House Rent Allowance	Rs.	909/- per month
Conveyance Allowance	Rs.	0/- per month
PF Employer Share	Rs.	1,450/- per month
ESIC Employer Share	Rs.	387/- per month
Gross Salary	Rs.	13,726/- per month

a) Retirals

- You will participate in the Organization Provident Fund Scheme as applicable to your category of employees.
- You will be entitled to gratuity in accordance with the rules governing such payment.

b) Leave

You will be entitled to privilege, sick and casual leave as applicable to your category of employees.

Note:

- It is expected that individual compensation package would not be shared with other employees.
- Salary and other perquisites/benefits, which have been distributed under the aforesaid heads, are subject to taxes, as applicable. At its sole discretion, the Management may consider either change of heads or redistribute the total emoluments under various heads. The area of complete compliance with personal taxation rests entirely with the individual.

Renuka

WelcomHeritage
Elysium Resort & Spa
Tutikandi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004
T: +91 177 2801025
www.welcomheritagehotels.in



Ms.Sunaina

Village Bhadrai PO Deem Tehshil
Nirmand Kullu Himachal Pradesh 172002

Gokul Road, Opposite
Hubballi Airport, Hubballi - 580 027
Tel: +91-836-3577777
Email: hubballi@fortunehotels.in
Website: www.fortunehotels.in

Dear Ms.Sunaina,**LETTER OF INTENT**

This is with reference to your application and subsequent interview with us. We are pleased to offer you the position of **GSA in Front Office Department** at The Fortune Park Airport Road Hubballi, (A unit of M/s Tirumala Enterprises Gokul Road Hubballi).

During our meetings and subsequent discussions, you have agreed to the following:

1. Your remuneration package would be as mutually agreed upon.
2. Your date of joining would be on or before 20th May 2024.

You shall be on probation for a period of six months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:

1. Your undergoing successful medical examination from a doctor approved by us.
2. Confirmation of the information as provided by you.
3. Positive reference checks
4. Completion of pre – joining formalities.
5. Police verification

A detailed letter of appointment with terms and condition will be issued to you in due course by the company.

If the above offer is acceptable, please acknowledge the same per revert.

Yours Sincerely,**For Fortune Park Airport Road, Hubballi**

Govindappa B Dandagi
Proprietor

APPOINTMENT LETTER

06th May, 2024

Sunita
Village & Post Office Batari, Jarol,
Tehsil Kumarsain, Distt- Shimla,
Himachal Pradesh-172031.

Dear Ms. Sunita,

As Elysium Resort & Spa continues its journey towards becoming the Best and the Biggest, It's critical to have people who can take part in the organization's growth with their efficient minds and effective implementation.

We are glad that we have identified such capabilities in you and are pleased to have you as a part of our family.

You joined us as an **Room Attendant**, effective **06th May, 2024** on the following terms and conditions:

1. Placement & Compensation

You will be placed in the appropriate band / responsibility level of the Organization, and will be entitled to compensation (salary and other applicable benefits) as detailed in *Annexure "A"*. Compensation will be governed by the rules of the Organization on the subject, as applicable and /or amended hereafter.

2. Duties

A schedule of your broad duties and responsibilities will be given to you in due course. However, the organization reserves the right to assign to you such other duties and responsibilities as may be considered advisable in the Organization's interests. In your capacity as an Room Attendant you will report to the **Executive Housekeeper** or to any other officer deputed.

3. Posting & Transfer

Your initial posting will be at "Elysium Resort & Spa, Tutikandi". However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the organization may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service rules applicable at the new placement location.

WelcomHeritage

Elysium Resort & Spa

Tutikandi, Near Ceeta Mandir,

Shimla, Himachal Pradesh 171004

T: +91 177 2801025

www.welcomheritagehotels.in



4. Leave:

You will be eligible to the benefits of the Organization's Leave Rules from time to time and will observe the timings and the holidays applicable at your place of work / department.

5. Full time employment

Your position is a full time employment with the Organization and you shall devote yourself exclusively to the business and interests of the organization. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly, in any other trade or business during your engagement with the organization, without permission in writing of the HR Department of the Organization. You will also not seek membership of any local or public bodies without obtaining specific permission from the Management.

6. Confidentiality

You shall not, either during the continuance of your employment or thereafter, except in the proper course of your duties, divulge to any person whosoever and shall use your best endeavor to prevent publication or disclosure of any trade secrets or a manufacturing process or any other information concerning the business or finances of the Organization or any of its activities, dealings, transactions or affairs which may come to your knowledge during the course of your contract.

7. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Organization, such developments will be fully communicated to the organization and will be, and remain, the sole right/ property of the Organization.

8. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

9. Past Records

If any declaration given, or information furnished by you, to the organization proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

10. Retirement

The retirement age of the employees has been fixed by the Organization at 58 years. However, you will have the option to retire on completion of 55 years of age. Likewise the Organization will also have the option to retire you on completion of 55 years of age or thereafter on any date before you complete 58 years of age, if you are physically or mentally unable to perform your functions or your continuation in service would not be in the interest of the Organization in its sole discretion. You will retire from the employment of the Organization at the end of the month in which you attain 58 years of age.

WelcomHeritage

Elysium Resort & Spa

Tutikandi, Near Geeta Mandir,

Shimla, Himachal Pradesh 171

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11. Termination

During the period of your employment your services may be terminated on either side by giving **one month** notice or salary in lieu thereof.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

You will not use or attend to official duty under the influence of alcohol / tobacco in any form / abusive drugs or steroids. If found so, the same will be considered as a serious offence against the policy of the Organization and will result in immediate Termination of your services.

Your indulgence in any act of insubordination, indiscipline, breach of law, etc. can result into termination of contract. Upon termination of employment, you will immediately hand over to the Organization all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, affects or records belonging to the Organization or relating to its business and shall not retain or make copies of these items, you will also return all organization property, which may be in your possession.

12. Medical Fitness

This appointment is subject to your being, and remaining, medically fit. Consequently, you will be required to go through such medical tests and examinations from time to time as may be deemed necessary by the Organization.

Your current address for official records is as declared by you in the joining application. Any change in your residential address/ nominations should be intimated to the Human Resources Department in writing within fifteen days of such change. Failing which, all letters sent to the communication address furnished by you shall be deemed to have been served on you.

Please confirm your acceptance of the appointment on the above terms and conditions by signing and returning this letter for our records.

Yours faithfully,

For Elysium Resort & Spa
WelcomHeritage Elysium
(A unit of Staywood Hotel)


Authorized Signatory

Authorized Signatory

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Date: 06/05/2024


Employee Signature

WelcomHeritage
Elysium Resort & Spa
Tutikundi, Near Geeta Mandir,
Shimla, Himachal Pradesh 171004
T: +91 177 2801025
www.welcomheritagehotels.in



ANNEXURE 'A': COMPENSATION DETAILS (Salary & applicable benefits)

Name	:	Sunita
Designation	:	Room Attendant
Date of joining	:	06th May, 2024
Location	:	Tutikandi

a) Remuneration

Basic Salary	:	Rs.	11,000/- per month
House Rent Allowance	:	Rs.	909/-per month
Conveyance Allowance	:	Rs.	0/-per month
PF Employer Share	:	Rs.	1,430/- per month
ESIC Employer Share	:	Rs.	387/- per month
Gross Salary	:	Rs.	13,726/- per month

a)Retirals

- i. You will participate in the Organization Provident Fund Scheme as applicable to your category of employees.
- ii. You will be entitled to gratuity in accordance with the rules governing such payment.

b) Leave

You will be entitled to privilege, sick and casual leave as applicable to your category of employees.

Note:

- It is expected that individual compensation package would not be shared with other employees.
- Salary and other perquisites/benefits, which have been distributed under the aforesaid heads, are subject to taxes, as applicable. At its sole discretion, the Management may consider either change of heads or redistribute the total emoluments under various heads. The area of complete compliance with personal taxation rests entirely with the individual.

Gurita
 WelcomHeritage
 Elysium Resort & Spa
 Tutikandi, Near Geeta Mandir,
 Shimla, Himachal Pradesh 17100
 T: +91 177 2801025
www.welcomheritagehotels.in



MAHINDRA HOTELS AND RESIDENCES INDIA LIMITED

**REGISTERED OFFICE: "MAHINDRA TOWERS" 2ND FLOOR, NO. 17/18 PATULLOS ROAD, CHENNAI
– 600 002**

PH: 044-35041000 FAX: 044-35047778

07-May-2025

TEKCHAND

PASHGAON WARD NO. 3

GANVI TEC

RAMPUR, SHIMLA (H.P)

@ @PermanentAddressLine2@ @

Dear **TEKCHAND**,

We take great pleasure in inviting you to be a part of Mahindra Holidays.

We are pleased to confirm that we would like to appoint you as **Associate – F&B Service in Grade S4**. Your initial place of posting will be **Achrol, Jaipur**, and you will report to **GANPAT LAL YADAV – 00049693**.

Your appointment will commence from **03-May-2025**. The terms and conditions of your employment shall be as under:

1. Your Annual Cost-to-Company will be **Rs. 2,24,167 per annum**. A detailed break-up of your emoluments/allowances is provided in the attached Annexure.
2. Gratuity, Provident Fund, Superannuation and Medical Benefits, for self and family, will be paid as per the rules of the Company or statutory guidelines in force.
3. The age of Superannuation will be **fifty-eight years**. Based on the copy of your Aadhar Card / PAN Card, we have recorded your date of birth as **06-Oct-2004**.
4. You are liable to be posted for service at the Management's discretion to any of the Company's establishments/departments/divisions anywhere in India/Overseas, as also the Associate Companies and subsidiary Companies of Mahindra Holidays & Resorts India Limited.
5. You shall be on probation for a minimum period of **6 months**, which may be further extended for a period of **3 months**.
 - a. Your performance shall be reviewed by your Reporting Manager during probation and if your performance is found satisfactory, you shall be confirmed in writing.
 - b. Company leave policy is subject to change from time to time and the same will be applicable to you.
 - c. During probation, your services are terminable by the Company by giving **Fifteen days' notice** or basic salary in lieu thereof. Similarly, should you wish to leave the services of the Company, you shall give the Company Fifteen days' notice in writing.
6. During your employment with the Company, after confirmation, the Company will be entitled to terminate your services without assigning any reason by giving you **One month's notice** in writing or One month's salary in lieu thereof. In the event of you desiring to leave the services of the Company, you shall give the Company One month's notice in writing or One month's salary in lieu thereof, your salary including allowances for one month, or pro-rated for the period by which your notice falls short of one month.
7. The Company reserves the right to terminate your services immediately, with or without notice and without any compensation, in cases involving misconduct (willful, intentional or otherwise), moral turpitude, gross insubordination, unauthorized disclosure or misuse of Company's confidential information, intoxication, illegal drug abuse or unauthorized absence in excess of the Company leave policy, etc.
8. So long as you are in the employment of the Company, you will, at all times, observe secrecy and confidentiality and will not divulge or leave the organization within two years of joining.
9. Your appointment is subject to you being declared medically fit upon completion of pre-employment medical check at Company-approved medical centres, failing which this offer will stand withdrawn / your services terminated.

MAHINDRA HOTELS AND RESIDENCES INDIA LIMITED

**REGISTERED OFFICE: "MAHINDRA TOWERS" 2ND FLOOR, NO. 17/18 PATULLOS ROAD, CHENNAI
– 600 002**

PH: 044-35041000 FAX: 044-35047778

10. You are requested to submit the following documents along with originals, which shall be returned after verification:
11. a. Release letter from your current employer
b. Proof of prior work experience
c. Proof of Date of Birth (School Leaving Certificate / Passport)
d. Certificates supporting academic and professional qualifications
e. Two passport-size photographs
f. Copy of your PAN Card & Aadhar Card
g. Any other document as specified to you
12. You hereby authorize the Company to conduct a background check to verify your credentials as declared by you during your selection, including educational background, employment history, date of birth, proof of residence, etc. If any inaccuracies are found in the credentials provided by you, your services will be terminated immediately without notice and without any compensation in lieu thereof.
13. Your appointment is subject to the rules, regulations and policies made by the Company as in force at present or as may be amended, altered, modified or extended from time to time.

Please return the duplicate of this letter, duly signed, in token of your acceptance of the above-mentioned terms and conditions of employment, having read the attached Code of Corporate Governance. On joining, you will abide by its prescriptive principles.

We wish you a long and fruitful career with us.

Yours sincerely,

For Mahindra Holidays & Resorts India Limited

Yatish Kulkarni

General Manager – Human Resources

Date: _____ Accepted: _____

MAHINDRA HOTELS AND RESIDENCES INDIA LIMITED

**REGISTERED OFFICE: "MAHINDRA TOWERS" 2ND FLOOR, NO. 17/18 PATULLOS ROAD, CHENNAI
– 600 002**

Ph: 044-35041000 Fax: 044-35047778

Annexure

Mr. TEKCHAND

Associate - F&B Service, Achrol Jaipur

Pay Component	Monthly Amount	Annual Amount
Guaranteed		
Gross CTC	18,680	2,24,167
Basic Salary	7,500	90,000
Special Allowance	8,499	1,01,995
Employer PF	1,800	21,600
Employer ESIC	520	6,240
Gratuity	361	4,332
Total Guaranteed	18,680	2,24,167
Total CTC	18,680	2,24,167

Note: Please note that your salary details are strictly confidential. Sharing this information with anyone is a violation. If found violating, this may attract strict disciplinary action.

Mobile Related Benefits – This benefit is applicable grade-wise as per the Company policy.

Insurance Benefits – This benefit is applicable grade-wise as per the Company policy.

For **Mahindra Holidays & Resorts India Limited**

If you'd like, I can also **standardize the capitalization** or make it **more formal HR/legal style**.

Yatish Kulkarni

Manish Panday <mp6497688@gmail.com>

Mon, May 26, 2025 at 8:56 PM

To: Vikram Sharma <vikramsharma.bvocgdcrampur@gmail.com>

-----Forwardedmessage-----

From: **Aryan Sharma** <hr@ramadakasauli.com>

Date: Mon, 26 May 2025, 6:51 pm

Subject: Letter of intent

To: <mp6497688@gmail.com> Cc:
<bvocgdcrampur@gmail.com>

Dear **Mr. Manish**,

Greetings from **Ramada by Wyndham Kasauli!!!**

In reference to your interview for the position of **Guest Room Attendant** in the **Housekeeping Department** at Ramada by Wyndham Kasauli, we are pleased to offer you the position. Your monthly **Gross Salary** will be **Rs. 12,500/-**.

Your date of joining is **01st June 2025**, and you need to report to **Human Resources** by **10:00 hrs**, with the following documents in **original and one photocopy of each**:

1. Last company experience letter
2. If worked in more than one organization – Previous Company's Experience Letter
3. Educational documents
4. Six colour passport-size photographs
5. ID proof & address proof
6. PF UAN No. & ESIC No. of the last organization
7. Police Clearance Certificate
8. Cancelled cheque of personal bank account

The employment offered to you herein is subject to due verification by us of your credentials and requisite background checks. Should an adverse finding emerge from said checks and/or verification, the offer to you herein shall stand withdrawn with immediate effect. Additionally, please note that your appointment would be strictly subject to you successfully clearing the requisite medical tests.

Should you require any further assistance, please feel free to contact the undersigned.

Stay safe and healthy!!!

Best regards,

Aryan Sharma
Human Resource Executive

Ramada Sanawar, Kasauli, Himachal Pradesh – 173204
Mob: +91-8580606749
Tel: +91 1792 261099 / 261098
Email: **hr@ramadakasauli.com**

Dear Vikram,

Kindly find the attachment of Mr. Manish letter of intent.

Should you require any further assistance, please feel free to contact the undersigned

Staysafeandhealthy!!!

Best Regards,

Aryan Sharma

Human Resource Executive

Ramada Sanawar, Kasauli, Himachal Pradesh-173204

Mob.+91-8580606749, Tel:--+911792-261099/261098



Email: hr@ramadakasauli.com

09-05-2025

Mr. Neeraj Dingtu
Address: Vill Runpu, PO Kinnu, Tehsil Rampur,
Distt Shimla (HP) - 172102

Dear Neeraj,

Letter of Appointment

This has reference to your application and subsequent interview. The Management is pleased to welcome you as a team member of **THE FERN SURYA RESORT** family you will be working at "**BONZO RESORT**". We firmly believe in environmentally friendly practices and it would be our pleasure to train you in this philosophy. We also believe that team spirit is essential to the success of our Organization and expect every team member to work towards this objective to gain optimum results.

In order to achieve these objectives, you will be on "Job Familiarization" for a period of 6 months during which you will undergo training in Environmental Practices and will also be expected to integrate harmoniously with the other team members. On successful completion of "Job Familiarization", you will be considered to be on probation for a period of 6 months. You will normally be confirmed, if found suitable, on completion of the probation period unless informed in writing otherwise.

The terms and conditions of your employment as a team member of the **THE FERN SURYA RESORT** family shall be as under:

1. You are appointed as GSA in Housekeeping for **THE FERN SURYA RESORT** in **Grade S-IV** with effect from 19th April 2025. You will be paid an in Basic salary of **Rs. 11130/-** Per month. The details of your other emoluments (as per your grade) are as follows:

**Your Total Monthly Emoluments will therefore be Rs. 11130/- p.m.
(Rupees Eleven Thousand One Hundred Thirty Only)**

The Management reserves the right to alter any or whole of the consolidated emoluments any time without affecting the total emoluments.

2. In addition to the emoluments mentioned above you will be entitled to statutory benefits such as PF Gratuity and leaves subject to the rules and regulations of the company.
4. During your employment with the Company, you will not undertake any other work either honorary or on remuneration or do any other business unless authorized in writing, except performing functions as per your employment with the Company.
5. During your employment with the Company and thereafter also, you will keep all secrets and will not divulge to any person, firm or Company, such secrets or confidential information obtained by you concerning business or affairs of the hotel and the Company.
6. The Management reserves the right to transfer /depute you temporarily / permanently to work in any section or department or any other hotel in the group without any change in your salary.
7. All disciplinary matters shall be governed by "Company's Policies & Rules" and/or any other 'Statutory Laws' that may be applicable to you from time to time.
8. Your appointment with the company is subject to your present and past employment verification. This will be conducted post we receive your resignation acceptance. If your employment verification is found negative at any point of time, before joining or even post joining, your offer will be revoked or services terminated with immediate effect without any notice pay.

9. Your appointment/continuation in service is subject to your medical fitness certified by the Medical Officer appointed by the Company at any point of time during your service with us.
10. Your appointment/continuation in the service will be subject to verification of the credentials/testimonials submitted by you. If at any point, it is found that any of the submitted documents have been falsely represented; your services will be terminated with immediate effect without any notice pay.
11. You will be governed by the rules and regulations of the Company in force from time to time and also by the terms of your appointment.
12. The Company will indemnify you for all legal complaints/cases and losses caused due to a direct result of the discharge of your duties as required by the rules and regulations of the Company from time to time, except for any legal complaints/cases and losses caused by acts of your wilful omission, wilful negligence or wilful misconduct.
13. Your age of retirement will be 55 years.
14. Notice period will be applicable with effect from your date of joining.
 - a) You can terminate this agreement by giving 60 days' notice in writing or give 60 days' salary in lieu of notice only on the approval of your HOD/Unit Head/CHPL Head Office after ensuring detailed handover to your successor. Notice pay will be recoverable on or before your last working day in the unit in the form of a Demand Draft only. Notice pay will not be adjusted against earned leaves in your full and final settlement. Notice pay working will be done on your **RS. 11130/-** only.
 - b) The Management reserves the right to terminate your services giving you 60 days' notice or accept your resignation with immediate effect. Moreover, in case of termination on account of any misconduct, no notice pay will be paid. Notice pay working here will also be done on your **RS. 11130/-** only.
15. You will have to clear all outstanding against you and settle any outstanding credits tendered by you, before being relieved from your services.
16. In case of separation the balance PL encashment will also be done on your **RS. 11130/-** only.
17. Please note in case you resign within six months period after your joining, you will have to bear the cost of uniform provided to you by the company (only wherever applicable)
18. Please note in case you resign within one year period after your joining you will have to bear the cost of your recruitment, induction, training, relocation etc. which the company has incurred on you.
19. **Non-solicitation & Non-Poaching.** During the term of your employment, and for a period of six (6) months immediately thereafter, you agree not to solicit any employee or independent contractor of the Company on behalf of any other business enterprise, nor shall you induce any employee or independent contractor associated with the Company to terminate or breach an employment, contractual or other relationship with the Company.
20. **Soliciting Customers after Termination of Agreement of Employment /Employment Contract.** For a period of six (6) months following the separation of your employment and your relationship with the Company, you shall not, directly or indirectly, disclose to any person, firm or corporation the names or addresses of any of the customers or clients of the Company or any other information pertaining to them. Neither shall you call on, solicit, take away, or attempt to call on, solicit, or take away any customer of the Company on whom you have called or with whom you became acquainted during the term of your employment, as the direct or indirect result of your employment with the Company.

THE FERN *Surya Resort*

KASALI HILLS, DHARAMPUR
A leading environmentally sensitive resort

21. Injunctive Relief. You hereby acknowledge (1) that the Company will suffer irreparable harm if you breach your obligations under this Agreement; and (2) that monetary damages will be *inadequate* to compensate the Company for such a breach. Therefore, if you breach any of such provisions, then the Company shall be entitled to injunctive relief, in addition to any other remedies at law or equity, to enforce such provisions.
22. Kindly confirm by signing the duplicate copy of this letter that the above terms and conditions are agreed upon and acceptable to you and you undertake to abide by them.

We once again welcome you to the

BONZO RESORT LTD family and trust that your joining us will be *mutually beneficial*.



Yours faithfully,

THE FERN SURYA RESORT

A handwritten signature in blue ink, appearing to be "Atul Merwaha", written over a horizontal line.

ATUL MERWAHA
GENERAL MANAGER

NEERAJ DINGTU

The term & conditions of employment are acceptable to me, & I undertake to adhere by it.



VikramSharma<vikramsharma.bvocgdcrampur@gmail.com>

FW:OfferLetter-Mr.Chander

1message

Manoj Pandya <Manoj.Pandya@mahindraholidays.com>

Sat, Apr 19, 2025 at 10:59AM

To: "chanderkumar2004arun@gmail.com" <chanderkumar2004arun@gmail.com>

Cc: SudhanshMadhwani <Sudhansh.Madhwani661@mahindraholidays.com>, ManojYadav

<Manoj.Yadav624@mahindraholidays.com>, VikramSharma <vikramsharma.bvocgdcrampur@gmail.com>

Dear Mr. Chander,

Greetings and Congratulations!

We take great pleasure in inviting you to be an integral part of **Mahindra Holidays!**

This has reference to your application and subsequent discussions held regarding a placement in our organization. We are pleased to confirm that we would like to offer you the position of **Commis III, Grade S4, in F&B Production.**

As discussed, your annual Cost to Company will be as mutually agreed upon, **Rs. 1,99,203/- (Rupees One Lakh Ninety-Nine Thousand Two Hundred Three Only)**. You are required to join on or before **April 27, 2025**, at **Club Mahindra, Udaipur**. The detailed salary break-up shall be shared with you on your date of joining.

This offer stands valid subject to your medical fitness (attached Self-Declaration). If required, you will be proceeded for medical examination as per Company guidelines and verification of your certificates and testimonials (i.e., certificates in proof of educational qualifications, proof of past employment, and satisfactory reference checks).

The Company may also, if found necessary, conduct background verification in specific instances even after your joining **MHRIL**. Along with this mail, we have also attached the list of documents (mandatory) to be submitted on your date of joining.

We look forward to having you on board!

Please send a confirmation email regarding your joining.

Thanks & Regards,ManojPandya | ClusterManagerHR | +918094012511 | manoj.pandya@mahindraholidays.com

Club Mahindra Udaipur

NearIndoAmericanSchool, Balicha, NH-8 Udaipur, Rajasthan-313002 (India)



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2 attachments**JoiningAnnexure.pdf**

15K

**Selfdeclarationmedicalform.docx**

187K

VikramSharma<vikramsharma.bvocgdcrampur@gmail.com>

Ruchi <nriya1241@gmail.com>

Fri, Apr 11, 2025 at 2:49 PM

To: vikramsharma.bvocgdcrampur@gmail.com

----- Forwarded message -----

From: Ruchi <nriya1241@gmail.com>

Date: Wed, 26 Mar, 2025, 11:12 am

Subject: Re: Offer Letter - Ms. Ruchi

To: Sudhansh Madhwani <Sudhansh.Madhwani661@mahindraholidays.com>

Cc: Khyati Sood <Khyati.Sood290@mahindraholidays.com>, Manoj Yadav <Manoj.Yadav624@mahindraholidays.com>, Manoj Pandya <Manoj.Pandya@mahindraholidays.com>, Anurag Joshi <Anurag.Joshi207@mahindraholidays.com>

I accept the offer.

On Wed, Mar 26, 2025, 11:01 AM Sudhansh Madhwani <Sudhansh.Madhwani661@mahindraholidays.com> wrote:

Dear Ms. Ruchi,

Greetings and Congratulations!

We take great pleasure in inviting you to be an integral part of **Mahindra Holidays!**

This has reference to your application and subsequent discussions held regarding a placement in our organization. We are pleased to confirm that we would like to offer you the position of **Associate, Grade S4, in Housekeeping.**

As discussed, your annual Cost to Company will be as mutually agreed upon **Rs. 1,99,203/- (Rupees One Lakh Ninety-Nine Thousand Two Hundred Three Only)**. You are required to join on or before **April 27, 2025**, at **Club Mahindra, Udaipur**. The detailed salary break-up shall be shared with you on your date of joining.

This offer stands valid subject to your medical fitness (attached Self-Declaration). If required, you will be proceeded for medical examination as per Company guidelines and verification of your certificates and testimonials (i.e., certificates in proof of educational qualifications, proof of past employment, and satisfactory reference checks).

The Company may also, if found necessary, conduct background verification in specific instances even after your joining **MHRIL**. Along with this mail, we have also attached the list of documents (mandatory) to be submitted on your date of joining.

We look forward to having you on board!

Please send a confirmation email regarding your joining.

Thanks & Regards,

Sudhansh Madhwani | Supervisor – Human Resource

+91 8696911104

✉ Sudhansh.Madhwani661@mahindraholidays.com

Club Mahindra Udaipur

Near Indo-American School, Balicha, NH-8

Udaipur, Rajasthan – 313002 (India)

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Attachments: 2

If you want this converted into a **final HR-approved email template** or **Word/PDF format**, just let me know.

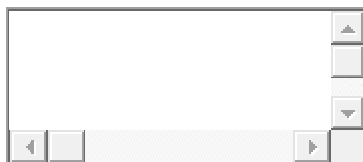


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image001.png

45K

Fwd: Offer Letter - Ms. Sushma

1message

Sushama <sushama4340@gmail.com>

Fri, Apr 11, 2025 at 2:57 PM

To: vikramsharma.bvocgdcrampur@gmail.com

Dear Ms. Sushma,

Greetings and Congratulations!

We take great pleasure in inviting you to be an integral part of **Mahindra Holidays!**

This has reference to your application and subsequent discussions held regarding a placement in our organization. We are pleased to confirm that we would like to offer you the position of **Associate, Grade S4, in Housekeeping**.

As discussed, your annual Cost to Company will be as mutually agreed upon **Rs. 1,99,203/- (Rupees One Lakh Ninety-Nine Thousand Two Hundred Three Only)**. You are required to join on or before **April 27, 2025**, at **Club Mahindra, Udaipur**. The detailed salary break-up shall be shared with you on your date of joining.

This offer stands valid subject to your medical fitness (attached Self-Declaration). If required, you will be proceeded for medical examination as per Company guidelines and verification of your certificates and testimonials (i.e., certificates in proof of educational qualifications, proof of past employment, and satisfactory reference checks).

The Company may also, if found necessary, conduct background verification in specific instances even after your joining **MHRIL**. Along with this mail, we have also attached the list of documents (mandatory) to be submitted on your date of joining.

We look forward to having you on board!

Please send a confirmation email regarding your joining.

Thanks & Regards

Sudhansh Madhwani | Supervisor Human Resource | +91 8696911104 |

Sudhansh.Madhwani661@mahindraholidays.com

Club Mahindra Udaipur

NearIndoAmericanSchool, Balicha, NH-8 Udaipur, Rajasthan-313002 (India)



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2 attachments



JoiningAnnexure.pdf

15K



Selfdeclarationmedicalform.docx

187K

12th May 2025

Dear Shain,

Congratulations! It is with great pleasure that we inform you of your selection as a **Guest Service Associate** in **Front Office** department at The Oberoi, Amarvilas.

You have successfully completed the selection process. This is a commendable achievement, as The Oberoi Group is known for its exacting selection standards.

You are requested to report on **1st June, 2025** at 09:30 hrs. A detailed induction has been planned for you on your arrival, which will give you an understanding of the Oberoi Group and The Oberoi, Amarvilas operating philosophy.

Please bring the following documents with you.

- Xth class mark sheet & certificate indicating your birth date.
- XIIth class mark sheet & certificate.
- Graduation / Diploma certificate.
- Character certificate from college / previous employer (if any)
- Address proof - Pan Card & Aadhar Card (Mandatory)
- Details of UAN & ESIC Number if allocated
- Other relevant educational documents if any.
- Any one address proof (viz. passport, license, Pan Card etc.).
- Certificates for extra-curricular activities.
- Five color passport size photographs, two stamp size photograph
- Police verification Certificate

Please note that your appointment is subject to a medical examination and certification by the Company Doctor and reference check from your previous employer.

The gross compensation package has been discussed with you. This compensation package is enclosed. You will also be eligible to other applicable benefits. Your detailed appointment letter and other terms and conditions will be given to you when you join.

Should you have any questions prior to joining, please do not hesitate to contact me.

We look forward to welcoming you to The Oberoi Family.

Thank you.

Yours sincerely,


Robin Bharadwaj
Manager- Human Resource

Taj East Gate, Agra-282 001, India.

T: +91 562 223 1515 | reservations.agra@oberoihotels.com | oberoihotels.com

Annexure

Compensation of Ms. Shain Thakur

Sr. No.	Description	Monthly	Yearly
		10500	126000
1	Basic	7500	90000
2	HRA		
		18000	216000
Gross Salary – A			
		1500	18000
1	Performance Award*	703	8436
2	Mediclaime & Accident Insurance	505	6061
3	Gratuity	1260	15120
4	Employer Contribution towards PF		
		3968	47617
Other Benefits – B			
		1260	15120
1	Employee Contribution towards PF	250	3000
2	Cafeteria Deduction	800	9600
3	Accommodation Deduction, If applicable	135	1620
4	ESIC		
		2445	29340
Deduction – C			
Net Salary In-Hand		15555	186660
Total Cost to the Company (CTC) A+B+D		21060	252720

Points to note:

- Performance Award is subject to Individual and Company performance. As per the Company Policy an employee needs to be on the rolls of the Company till 15th May of the subsequent financial year to be eligible for the Performance Award.
- Company, at its sole discretion, may decide to restructure compensation due to change in policy guidelines.

Shain Thakur

June 11, 2025

Mr. Swansh Mehta

Dear Swansh,

Congratulations!

It is with great pleasure to inform you that you have been selected as **Guest Service Associate in Food and Beverage Service Department** at Trident, Udaipur.

You have successfully completed the selection process. This is a commendable achievement as The Oberoi Group is known for its exacting selection standards.

You are required to report on **June 20, 2025 at 0930 hrs.** at Trident, Udaipur.

Please bring the following documents with you:


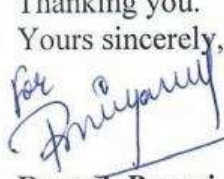
1. Xth, XIIth, Graduation/ Diploma / Provisional Certificates & Character Certificate from college. (Carry original documents for verification).
2. 6 colour passport size and 2 stamp size photograph.
3. Proof of Identity (PAN & Aadhar Card -mandatory).
4. Police Verification Certificate. (Mandatory).
5. Work Experience Certificate (s), if any

Please note that your appointment is subject to a medical examination and certification by the Company doctor.

The gross compensation package is enclosed as an annexure to this letter. You will be eligible for other benefits, as applicable. Your detailed appointment letter with terms and conditions will be given to you at the time of joining.

We look forward to welcoming you to The Oberoi Family.

Thanking you.
Yours sincerely,



Rupesh Payasi
Manager- Human Resources

Annexure				
Compensation of Mr. Swansh Mehta				
Sr. No.	Description		Monthly	Yearly
1	Basic		10500	126000
2	HRA		7500	90000
Gross Salary - A			18000	216000
1	Performance Award		1500	18000
2	Mediclaime & Accident Insurance		798	9576
4	Gratuity		505	6061
5	Employer Contribution towards PF		1260	15120
Other Benefits - B			4063	48757
1	Employee Contribution towards PF		1260	15120
2	ESIC		135	1620
3	Cafeteria Deduction		250	3000
4	Accommodation deduction (if applicable)		0	0
Deduction - C			1645	19740
Net Salary In-Hand			16355	196260
Total Cost to the Company (CTC) A+B+C			22063	264757

Points to note:

- Performance Award is subject to Individual and Company performance. As per the Company Policy an employee needs to be on the rolls of the Company till 31st March of the subsequent financial year to be eligible for the Performance Award.
- Company, at its sole discretion, may decide to restructure compensation due to change in policy guidelines.

Dear Ms. Anuradha,

Namaste!!!

It is my pleasure to inform you that you have been selected to be part of **Ramada Encore by Wyndham, Zirakpur**, in the capacity of **GSA – F&B Services Department**.

You will be posted at **“Ramada Encore, Zirakpur.”** Your **Gross Salary** will be **Rs. 13,500/-**.

We would like to take this opportunity to congratulate you on your selection, and we welcome you to our family. Your date of joining will be **01st July 2025**.

A detailed **Appointment Letter**, with the terms and conditions of your appointment, will be issued to you at the time of joining.

Please report on **01st July at 9:30 AM** at the **Human Resources Office** of **“Ramada Encore, Zirakpur.”**

We look forward to welcoming you once again to **“Ramada Encore, Zirakpur,”** and together we can create outstanding memories for guests and associates alike!

Note: You are hereby requested to bring the following documents on your joining date to complete your joining formalities:

- IT / JT Certificates
- Experience Certificates / Relieving letter from your previous employer
- Copies of Educational & Professional Qualifications, which include:
(10th, 12th, Graduation / Diploma / Post Graduation)
- Aadhar Card, PAN Card
- Six (6) passport-size photographs
- Address Proof
- Proof of Residence (Ration Card / Passport / Voter ID)
- Police Verification Certificate (Mandatory)

Please find the attached **Offer Letter** and share your acceptance by **5:00 PM on Sunday**.

For further assistance, please feel free to get in touch with the undersigned.

Anita

HumanResources

Ramada Encore by Wyndham

Chandigarh Zirakpur

Email :-

hr@ramadaencorechandigarhzirakpur.com Mobile :- +91-

9056948415

WarmRegards,

VikramSharma

Faculty - Hospitality and Tourism (Front Office Operation & Revenue Management) | OJT & Placement Coordinator,
Department of Bachelor in Vocation Hospitality and Tourism (B.VOC)

GBPantMemorialGovt.DegreeCollege,RampurBsr,

DisttShimla,HimachalPradesh.172001Collegeofficialwebsite:<https://gbpmgcrampur.edu.in>Mobile-

9459034725,8219028552**Officialemail:**vikramsharma.bvocgcdcrampur@gmail.com

ment.bvocgcdcrampur@gmail.com.**OfficialFBPage-**<https://www.facebook.com/share/iLwitKBsMeejaXBt/?>



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3attachments



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Subject:Offerletter-Associate-Housekeeping



PRIYANSHU<PRIYANSHU.107@mahindraholidays.com>

toshalukaushal426@gmail.com,GuptaRohit,AMITSHARMA,SandeepKumarShyam,SumanGuleria,HeenaThakur

Dear Praveena,

Greetings of the day!!

This has reference to your application and subsequent discussions held regarding a placement in our organization. You will be based at **Kandaghat**.

You are required to join on or before **22nd March 2025**.

Salary Structure

Particulars	Monthly Per Annum	
Basic	11,130	1,33,560
HRA	2,155	25,860
Gross	13,285	1,59,420
PF	1,336	16,027
ESIC	100	1,196
ESIC	432	5,181
Gratuity	535	6,421
Accommodation	350	4,200
CTC	15,587	1,87,050
Net Take Home	11,500	1,37,997

This offer stands valid subject to medical fitness and verification of certificates and testimonials.

Pre-employment Medical Tests

- Physical Fitness Certificate (Height, Weight, Eye Test, Blood Pressure, Ears Test)
- ECG (for candidates above 40 years)
- Chest X-ray / Sputum AFB Test (X-ray optional)
- Urine Routine
- Stool Routine
- Blood Test
- HIV Test / HBsAg (only as per doctor's advice)
- ELISA / Western Blot Test

We look forward to having you on the board!

Please send a confirmation email regarding your joining.

Note: It is mandatory to complete your medical check-ups immediately after receipt of this offer.

Dear Shrutika

Greetings of the day !!

This has reference to your application and subsequent discussions held regarding a placement in our organization. We are to be based at

Kandaghat

You are required

to join on or

Before 22nd

March 2025

Particulars

	Monthly	Per Annum
Basic	11130	133560
HRA	2155	25860
Gross	13285	159420
PF	1336	16027
ESIC	100	1196
ESIC	432	5181
Gratuity	535	6421
Accommoda tion	350	4200
CTC	15587	187050
NET Take Home	11500	137997

Thanks & Regards

Priyanshu

Human Resources Manager

☐ +91 8411966882

✉ ☐ Priyanshu.107@mahindraholidays.com

Mahindra Holidays & Resorts India Limited

Club Mahindra Kandaghat

Kalka–Shimla Highway, Distt. Solan

Himachal Pradesh – 173215

Email 2 – Paradise Properties / Westin Pushkar

April 10, 2025

Dear Sushma,

On behalf of **Paradise Properties**, owners of **The Westin Pushkar Resort and Spa**, we are pleased to offer you the position of **Food & Beverage Associate** with effect from **April 11, 2025** (or as mutually agreed).

The break-up of your salary and benefits is mentioned in the attached **Details of Compensation & Benefits**.

Your appointment letter will be issued to you upon joining the property.

Please report to the **Human Resources Department at 09:30 hrs** with photocopies of the following documents:

- 8 passport-size photographs
- Proof of Date of Birth (Birth Certificate / Passport)
- Proof of Address (Ration Card / Voter ID)
- Government-certified Photo Identification (Passport / Driver's License)
- Educational Qualification certificates
- Previous work experience
- Last drawn salary slip
- Marriage Certificate (if married)
- PAN Card (Compulsory)
- Aadhaar Card (Compulsory)
- Vaccination Report

If the above terms are acceptable, please sign the enclosed duplicate copy as a token of acceptance.

Welcome aboard!

Yours sincerely,
Sanjay Singh
Human Resource Manager

Details of Compensation & Benefits

Employee: Sushma

Designation: Food & Beverage Associate

Salary

- Basic: 9,405
- HRA: 4,031
- Gross Salary: 13,435
- Employer PF: 1,129
- Employer ESI: 437
- **Total Remuneration:** 15,000

Other Terms

- **Probation:** 3 months
 - **Medical & Insurance:** Mediclaim for self & family + Personal Accident Insurance
 - **Leave:** 18 PL + 6 CL (pro-rata)
 - **Weekly Off:** 6 days/month
 - **Gratuity & PF:** As per Act
 - **Training:** Minimum 80 hours per year
-

Mahindra Holidays (Piyush Gupta)

08-May-2025

Dear Piyush Gupta,

We take great pleasure in inviting you to be a part of **Mahindra Holidays**.

You are appointed as **Associate – Front Office, Grade S4**.

Initial posting: **CMH Udaipur**

Reporting Manager: **Surya Pratap Singh Chauhan – 00045912**

Date of joining: **28-Apr-2025**

(Terms & conditions with proper spacing retained as provided, including probation, confidentiality, IPR, termination, documents list, medical fitness, and annexure salary details.)

Annexure – Salary Details

Pay Component	Monthly	Annual
Gross CTC	16,600	1,99,203
Basic Salary	8,200	98,400
HRA	4,100	49,200
Resort Allowance	2,609	31,308
Employer PF	1,297	15,564
Gratuity	394	4,731
Total CTC	16,600	1,99,203

Note: Please note that your salary details are strictly confidential. Sharing this information with anyone is a violation and may attract strict disciplinary action.

- **Mobile Related Benefits:** Applicable grade-wise as per Company policy
- **Insurance Benefits:** Applicable grade-wise as per Company policy

For **Mahindra Holidays & Resorts India Limited**

If you want, I can now:

- Convert this into **separate clean Word/PDF files**, or
- Create **standard reusable HR templates** for future offers.



Tanvi Choksi

Chief Human Resources Officer

25th April 2025

**Shalini
Jundu, Poshna,
Nirmand, Kullu
Himachal Pradesh-172001**

Subject: Letter of Intent

Dear Shalini,

Based on our discussions over the past few days, we are delighted to offer you the position of Guest Service Associate – Food Production for Keys Prima By Lemon Tree Hotels, Kota (A unit of Dreamz Unlimited Developers Private Limited) in Band 4 from 1st May 2025.

Please revert with your acceptance to this LOI by sending us a signed copy of the same within two (2) days of the date of issuance of this letter, failing which this offer shall stand cancelled.

This offer is valid subsequent to your clearing the pre-employment medical examination.

The terms and conditions of your employment will be explained to you in the appointment letter.

With best regards,


**Deepak Bohra
Hotel Manager**

Annexure A | Annual Cost to Company details

Name	Shalini
Band	4
Date of Joining	1st May 2025
Designation	Guest Service Associate- Food Production
Unit	Keys Prima By Lemon Tree Hotels, Kota

	Rs. / Month	Rs./ Annum	
<u>Salary & Allowances</u>	-	-	-
Basic Salary	6,600	79,200	Taxable
House Rent Allowance @ 50% of basic salary	3,300	39,600	
Conveyance Allowance	1,927	23,124	
Education Allowance	1,927	23,124	
Total (A)	13,754	1,65,048	
Provident Fund @ 13% of Gross or Rs 15000/- (whichever is Lower)	1,788	21,456	
Employee State Insurance @ 3.25% of gross salary	447	5,364	
Total (B)	2,235	26,820	
Overall Cost (A+B)	15,989	1,91,868	

All government assessed taxes including professional tax and income tax are deductible from your salary.

Annexure 1: Pre Employment Medical Tests

You are required to undergo the following pre-employment medical tests on the basis of which your appointment shall be confirmed.

- X-Ray Chest
- Blood Tests: Blood Group, HB, TLC, DLC
- Random Blood sugar
- Urine Test
- Stool Test
- ECG

The Medical tests can be done from any hospital/ pathology centre. The maximum amount reimbursed will be Rs. 500/-

Keys Prima by Lemon Tree Hotels, Kota

(A Unit of Dreamz Unlimited Developers Private Limited)

Plot No. C-10, Special Yogana, Rajeev Gandhi Nagar, Kota, Rajasthan - 324005

Annexure 2: Process for Police Verification

For Delhi Residents

- Open the link <http://www.delhipolice.nic.in/index.html> on Google Chrome
- Click on to police clearance certificate (PCC) tab.
- Click register and sign in with your email ID.
- After signing in, fill up the required details and upload the necessary documents (photo in jpeg format, copy of offer letter, residential proof, rent agreement (if applicable).
- Click "SAVE" and print the form.
- Online payment needs to be done to ensure completion of process.
- Form will be in "Pending" status but you can get the "Confirmed" status after 20-25 days. This has to be submitted the day you join. An amount of Rs. 250/- will be reimbursed on producing the original receipt.

For Non Delhi Residents

Please visit the office of your local DCP. Please carry the following documents with you:

- Proof of current residential address.
- In case of a rented accommodation, please carry your rent agreement along with your passport sized photographs (*two in numbers*).
- An amount of Rs. 250/- will be charged. However, this will get reimbursed on your joining on producing the original receipt.

25th April 2025

To whomsoever it may concern

This is to certify that **Shalini** has been selected to join Keys Prima By Lemon Tree Hotels, Kota (A unit of Dreamz Unlimited Developers Private Limited) as Guest Service Associate – Food Production.

Her permanent address as communicated to us is:

**Shalini
Jundu, Poshna,
Nirmand, Kullu
Himachal Pradesh-172001**

You are requested to do the necessary verification and issue him the **Police Clearance Certificate**. The same is needed for records to be maintained at our end.

Keys Prima By Lemon Tree Hotels, Kota
(A unit of Dreamz Unlimited Developers Private Limited)


**Deepak Bohra
Hotel Manager**

Documents required to be submitted at the time of Joining		
S. No.	Particulars	Documents
1.	Date of birth proof	Class 10 th Certificate
2.	Residential proof	Aadhar Card/ Passport/ Voter ID Card
3.	ID proof	Pan card
4.	Certificate of educational qualification(s)	Xth to last studied
5.	Relevant professional certificate(s)	Computer, professional certificate of any other course.
6.	Documents related to last drawn compensation(<i>only for working professionals</i>)	Last 3 months salary slips and copy of appointment letter/ latest increment letter
7.	Passport Size Photographs	6 copies
8.	Clearance certificate from last employer	Experience certificate/ Relieving letter
9.	Bank Account Details	Cancelled cheque

Keys Prima by Lemon Tree Hotels, Kota

(A Unit of Dreamz Unlimited Developers Private Limited)

Plot No. C-10, Special Yogana, Rajeev Gandhi Nagar, Kota, Rajasthan - 324005

28th April 2025

**Sujal
Khaloni, Tandi, Anni, Kullu
Himachal Pradesh-172001**

Subject: Letter of Intent

Dear Sujal,

Based on our discussions over the past few days, we are delighted to offer you the position of Guest Service Associate – Front Office for Keys Prima By Lemon Tree Hotels, Kota (A unit of Dreamz Unlimited Developers Private Limited) in Band 4 from 1st May 2025.

Please revert with your acceptance to this LOI by sending us a signed copy of the same within two (2) days of the date of issuance of this letter, failing which this offer shall stand cancelled.

This offer is valid subsequent to your clearing the pre-employment medical examination.

The terms and conditions of your employment will be explained to you in the appointment letter.

With best regards,


**Deepak Bohra
Hotel Manager**

Keys Prima by Lemon Tree Hotels, Kota
(A Unit of Dreamz Unlimited Developers Private Limited)
Plot No. C-10, Special Yogana, Rajeev Gandhi Nagar, Kota, Rajasthan - 324005

Annexure A | Annual Cost to Company details

Name	Sujal
Band	4
Date of Joining	1st May 2025
Designation	Guest Service Associate- Front Office
Unit	Keys Prima By Lemon Tree Hotels, Kota

	Rs. / Month	Rs./ Annum	
<u>Salary & Allowances</u>	-	-	-
Basic Salary	6,600	79,200	Taxable
House Rent Allowance @ 50% of basic salary	3,300	39,600	
Conveyance Allowance	1,927	23,124	
Education Allowance	1,927	23,124	
Total (A)	13,754	1,65,048	
Provident Fund @ 13% of Gross or Rs 15000/- (whichever is Lower)	1,788	21,456	
Employee State Insurance @ 3.25% of gross salary	447	5,364	
Total (B)	2,235	26,820	
Overall Cost (A+B)	15,989	1,91,868	

All government assessed taxes including professional tax and income tax are deductible from your salary.

Annexure 1: Pre Employment Medical Tests

You are required to undergo the following pre-employment medical tests on the basis of which your appointment shall be confirmed.

- X-Ray Chest
- Blood Tests: Blood Group, HB, TLC, DLC
- Random Blood sugar
- Urine Test
- Stool Test
- ECG

The Medical tests can be done from any hospital/ pathology centre. The maximum amount reimbursed will be Rs. 500/-

Annexure 2: Process for Police Verification

Keys Prima by Lemon Tree Hotels, Kota
(A Unit of Dreamz Unlimited Developers Private Limited)
Plot No. C-10, Special Yogana, Rajeev Gandhi Nagar, Kota, Rajasthan - 324005

For Delhi Residents

- Open the link <http://www.delhipolice.nic.in/index.html> on Google Chrome
- Click on to police clearance certificate (PCC) tab.
- Click register and sign in with your email ID.
- After signing in, fill up the required details and upload the necessary documents (photo in jpeg format, copy of offer letter, residential proof, rent agreement (if applicable).
- Click "SAVE" and print the form.
- Online payment needs to be done to ensure completion of process.
- Form will be in "Pending" status but you can get the "Confirmed" status after 20-25 days. This has to be submitted the day you join. An amount of Rs. 250/- will be reimbursed on producing the original receipt.

For Non Delhi Residents

Please visit the office of your local DCP. Please carry the following documents with you:

- Proof of current residential address.
- In case of a rented accommodation, please carry your rent agreement along with your passport sized photographs (*two in numbers*).
- An amount of Rs. 250/- will be charged. However, this will get reimbursed on your joining on producing the original receipt.

25th April 2025

Keys Prima by Lemon Tree Hotels, Kota
(A Unit of Dreamz Unlimited Developers Private Limited)
Plot No. C-10, Special Yogana, Rajeev Gandhi Nagar, Kota, Rajasthan - 324005

To whomsoever it may concern

This is to certify that **Sujal** has been selected to join Keys Prima By Lemon Tree Hotels, Kota (A unit of Dreamz Unlimited Developers Private Limited) as Guest Service Associate – Front Office.

His permanent address as communicated to us is:

Sujal
Khaloni, Tandi, Anni, Kullu
Himachal Pradesh-172001

You are requested to do the necessary verification and issue him the **Police Clearance Certificate**. The same is needed for records to be maintained at our end.

Keys Prima By Lemon Tree Hotels, Kota
(A unit of Dreamz Unlimited Developers Private Limited)


Deepak Bohra
Hotel Manager

Documents required to be submitted at the time of Joining		
S. No.	Particulars	Documents
1.	Date of birth proof	Class 10 th Certificate
2.	Residential proof	Aadhar Card/ Passport/ Voter ID Card
3.	ID proof	Pan card
4.	Certificate of educational qualification(s)	Xth to last studied
5.	Relevant professional certificate(s)	Computer, professional certificate of any other course.
6.	Documents related to last drawn compensation(<i>only for working professionals</i>)	Last 3 months salary slips and copy of appointment letter/ latest increment letter
7.	Passport Size Photographs	6 copies
8.	Clearance certificate from last employer	Experience certificate/ Relieving letter
9.	Bank Account Details	Cancelled cheque

29-Apr-2025

Varsha Village, Bonali, Kungash, (24/76)
PO: Poeg,
DIST: Kullu, Himachal Pradesh – 172026

Dear Varsha,

We take great pleasure in inviting you to be a part of Mahindra Holidays. We are pleased to confirm that we would like to appoint you as **Associate – Human Resources in Grade S4**. Your initial place of posting will be **Bharatpur**, and you will report to **Ekansh Upman – 00050447**.

Your appointment will commence from **28-Apr-2025**. The terms and conditions of your employment shall be as under:

1. Your **Annual Cost-to-Company** will be **Rs. 1,99,203 per annum**. A detailed break-up of your emoluments/allowances is provided in the attached Annexure.
2. **Gratuity, Provident Fund, Superannuation, and Medical Benefits**, for self and family, will be paid as per the rules of the Company or statutory guidelines in force.
3. The age of **Superannuation** will be **fifty-eight years**. Based on the copy of your **Aadhar Card / PAN Card**, we have recorded your date of birth as **05-Jul-2005**.
4. You are liable to be posted for service at the Management's discretion to any of the Company's establishments/departments/divisions anywhere in India / Overseas, as also the Associate Companies and subsidiary Companies of **Mahindra Holidays & Resorts India Limited**.
5. You shall be on probation for a minimum period of **6 months**, which may be further extended for a period of **3 months**.
 - a. Your performance shall be reviewed by your Reporting Manager during probation, and if your performance is found satisfactory, you shall be confirmed in writing.
 - b. Company leave policy is subject to change from time to time and the same will be applicable to you.
 - c. During probation, your services are terminable by the Company by giving **fifteen days' notice** or basic salary in lieu thereof. Similarly, should you wish to leave the services of the Company, you shall give the Company **fifteen days' notice** in writing.
6. During your employment with the Company, after confirmation, the Company will be entitled to terminate your services without assigning any reason by giving **one month's notice** in writing or **one month's salary** in lieu thereof. In the event of you desiring to leave the services of the Company, you shall give the Company **one month's notice** in writing or **one month's salary** in lieu thereof. Your salary, including allowances, for one month, or pro-rated for the period by which your notice falls short of one month, shall apply.

7. The Company reserves the right to terminate your services immediately, with or without notice and without any compensation, in cases involving misconduct (willful, intentional or otherwise), moral turpitude, gross insubordination, unauthorized disclosure or misuse of Company's confidential information, intoxication, illegal drug abuse, or unauthorized absence in excess of the Company leave policy, etc.

Please return the duplicate of this letter, duly signed, in token of your acceptance of the above-mentioned terms and conditions of employment, having read the attached **Code of Corporate Governance**, and on joining you will abide by its prescriptive principles.

We wish you a long and fruitful career with us.

Yours sincerely,
For Mahindra Holidays & Resorts India Limited

Tanvi Choksi
Chief Human Resources Officer



A handwritten signature in black ink, appearing to read "Tanvi Choksi", enclosed within a faint rectangular border.

Tanvi Choksi

Chief Human Resources Officer

-----SIGN_HERE-----

Signature:

Varsha